

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE  
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY  
OCTOBER 18TH 2016**

**PRESENT:** Councillors P. Nottage, (Chairman), R. Tanfield, G. Ellis, N. Madden, J. Fowell, S. Shepherd, C. Jackson, C. Barnes, G. Bingham, County Councillor P. Sowray, District Councillor N. Knapton

**Clerk of Meeting:** Mrs Jane Bentley

<b>16/120</b>	<b>APOLOGIES</b> Apologies were received from Councillor Johnston-Banks
<b>16/121</b>	<b>MINUTES</b> The minutes of the Council Meeting dated 20 <sup>th</sup> September 2016 (already circulated) were considered and approved for signature.
	The meeting was adjourned to take questions through the Chairman from members of the public. There were 6 members of the public present. 1 <sup>st</sup> member of the public: There is a zap map for charging points for electric vehicles and Easingwold is not on that map, could it be? 2 <sup>nd</sup> member of the public stated that the consultation process was very welcome but requested that as many people as possible be made aware of it. 3 <sup>rd</sup> member of the public requested that the bulrushes be removed from Millfields wetlands.
<b>16/122</b>	<b>NORTH YORKSHIRE POLICE</b> The Chairman welcomed PCSO Michael Crosthwaite who provided an update; there have been 2 thefts of milk and cigarettes, 2 anti-social behaviour calls for activity in the Memorial Park and an attempted theft of a hat.
<b>16/123</b>	<b>MILLFIELDS SURGERY</b> A presentation was received from the Darren Dalzell, the Practice Manager from Millfields Surgery. He explained that the population of Easingwold is expanding beyond the surgery's capacity with more patients expected with further development. He outlined their aspiration to establish an Easingwold Medical and Social Hub facility to provide a solution to the issue and requested the support of Easingwold Town Council. It was <b>AGREED</b> that The Town Council supported the principle of establishing a Medical and Social Hub facility but that specific plans would have to be considered for the future of the Surgery by Easingwold Town Council taking into account the timeline for Hambleton District Council's Local Plan and impending Consultation Exercise.
<b>16/124</b>	<b>FUTURE EVENTS</b> Future events in Easingwold including the Christmas market were considered, Councillor Bingham requested that the Christmas market and other major events comes within Easingwold Town Council's control to protect it in the future. She also suggested that The Council should have a role in helping to co-ordinate other significant public events that take place in the (e.g. May Day Market). It was <b>RESOLVED</b> that Councillor Bingham should establish a working party to consider the way forward and make recommendations to The November Town Council meeting.
<b>16/125</b>	<b>WIFI</b> 125. An update on the Wifi provision was received from the Clerk 125.2 It was <b>RESOLVED</b> that CLANNET's proposal for a one month contract of £35.33 for 40/10 with a transfer fee of £75.00 be accepted and that Easingwold Town Council would pay for ETIC's telephone usage.
<b>16/126</b>	<b>MEETING DATES 2017</b> Meeting dates for 2017 were agreed and it was confirmed that the Parish Assembly would take place on 25 <sup>th</sup> April 2017 and the Annual Meeting on the 16 <sup>th</sup> May 2017.
<b>16/127</b>	<b>GALTRES ASSET TRANSFER</b> The signature of the deed of surrender was noted and it was <b>RESOLVED</b> that Easingwold Town Council wish to formalise the existing arrangement for the Council Chamber to be available to the Town Council free of charge. Councillor Nottage will sign the asset transfer. The Chairman wished to record thanks to all those involved for their hard work.
<b>16/128</b>	<b>LIBRARY UPDATE</b> An update was received from Councillor Shepherd. The CIO (Charitable Incorporated Organisation) has been set up, the architect is drawing up plans, and there will be volunteer recruitment days in the library on 2 <sup>nd</sup> & 3 <sup>rd</sup> December; these will be placed in the Advertiser.

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<b>16/129</b>	<p><b>MATTERS ARISING AND CLERK'S PROGRESS REPORT</b> To note progress on action points from previous minutes (information items only)</p> <p>a) <b><u>Responses/letters sent:</u></b></p> <ul style="list-style-type: none"> <li>• An email was sent to the Emergency Community Planning Officer at NYCC requesting an example of a tangible emergency plan.</li> <li>• The winter plants have been ordered.</li> <li>• An email was sent to Hambleton District Council to confirm that Easingwold Town Council rejected the proposal to adopt the land at Prospect Farm on the 28<sup>th</sup> September 2016.</li> <li>• The revised newsletter was published and distributed in Easingwold.</li> <li>• The anti-skid road surface by Clark's bakery on the corner to Long Street has been reported to NYCC.</li> </ul> <p>b) <b><u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></b></p> <ul style="list-style-type: none"> <li>• A request for a choir from Cundall Manor to sing in the Market Place on Friday 2<sup>nd</sup> December to raise money for St Monicas.</li> <li>• A request to hang a banner in the Market Place for two weeks from 26<sup>th</sup> November for the Easingwold Singers.</li> </ul> <p><b>MATTERS ARISING:</b> There were no matters arising</p>																				
<b>16/130</b>	<p><b>CORRESPONDENCE</b></p> <p>a. To note may be found at the back of the minutes.</p> <p>b. for decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4"><b>Correspondence for Decision: October 2016</b></th> </tr> <tr> <th><b>No.</b></th> <th><b>Date Received</b></th> <th><b>Request From</b></th> <th><b>Request</b></th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>30/09/2016</td> <td>Cyclometrics</td> <td>To hold an Easingwold Cycle Sportive 7th May 2017; request <b>approved</b></td> </tr> <tr> <td>N2</td> <td>07/10/2016</td> <td>Tiddlywinks Day nursery</td> <td>Request to borrow market stalls, request <b>approved</b> in principle with the Clerk to contact the nursery to confirm details.</td> </tr> <tr> <td>N3</td> <td>07/10/2016</td> <td>Royal British Legion</td> <td>Donation for a Remembrance Day Parade, request <b>approved.</b></td> </tr> </tbody> </table>	<b>Correspondence for Decision: October 2016</b>				<b>No.</b>	<b>Date Received</b>	<b>Request From</b>	<b>Request</b>	N1	30/09/2016	Cyclometrics	To hold an Easingwold Cycle Sportive 7th May 2017; request <b>approved</b>	N2	07/10/2016	Tiddlywinks Day nursery	Request to borrow market stalls, request <b>approved</b> in principle with the Clerk to contact the nursery to confirm details.	N3	07/10/2016	Royal British Legion	Donation for a Remembrance Day Parade, request <b>approved.</b>
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<b>16/131</b>	<p><b>EMERGENCY EXPENDITURE</b> No emergency expenditure was actioned by the Clerk since the last meeting.</p>																				
<b>16/132</b>	<p><b>COMMITTEE REPORTS &amp; MATTERS</b> It was <b>RESOLVED</b> that Committee report minutes would be approved at the following month's council meeting to prevent a delay of 3 months prior to publication. 132.1 The F&amp;GP Committee meeting report from 11<sup>th</sup> October 2016 and the Recreation Committee meeting report from the 17<sup>th</sup> October 2016 were received. It was <b>RESOLVED</b> to approve the Recreation Committee's</p>																				

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	<p>recommendations that: i) a working party be established to develop the consultation process for The Millfields Vision proposals and ii) that The Town Council purchase park benches to be located around the Town and advertise the opportunity for members of the public to sponsor them at a cost of £250 per brass plaque with a maximum of 3 sponsors/plaques per bench (£750 for exclusive sponsorship)</p> <p>132.2 There were no other matters to consider.</p>																																																																																																				
<b>16/133</b>	<p><b>FINANCE MATTERS</b></p> <p>133.1 The income from the previous month and the Income &amp; Expenditure Report for September 2016 were noted.</p> <p>133.2 The accounts for payment were approved.</p> <p><b>EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS OCTOBER 2016</b></p> <table border="1"> <thead> <tr> <th>Payee Name</th> <th>Reference</th> <th>Amount Paid</th> <th>Transaction Detail</th> </tr> </thead> <tbody> <tr> <td>The George Hotel</td> <td>103108</td> <td>132.00</td> <td>Friendliness tea</td> </tr> <tr> <td>Tree &amp; Conifer Removal Ltd</td> <td>103109</td> <td>90.00</td> <td>Tree work</td> </tr> <tr> <td>A E Spink &amp; Son</td> <td>103110</td> <td>450.00</td> <td>Market stalls storage</td> </tr> <tr> <td>C E &amp; CM Walker Ltd</td> <td>103111</td> <td>780.00</td> <td>Grass cutting</td> </tr> <tr> <td>Andrews Signs &amp; Engravers</td> <td>103112</td> <td>235.80</td> <td>Signs</td> </tr> <tr> <td>Falcon Documents Solutions Ltd</td> <td>103113</td> <td>296.72</td> <td>Photocopier</td> </tr> <tr> <td>BATA</td> <td>103114</td> <td>57.73</td> <td>Flower displays</td> </tr> <tr> <td>SLCC</td> <td>103115</td> <td>25.00</td> <td>Training Day Asst Clerk</td> </tr> <tr> <td>North Yorkshire County Council</td> <td>103116</td> <td>575.00</td> <td>Licence to occupy library Repairs to MWC</td> </tr> <tr> <td>Lawnmower Services York Ltd</td> <td>103117</td> <td>42.98</td> <td>equipment</td> </tr> <tr> <td>T Pooley</td> <td>103118</td> <td>210.00</td> <td>Opening/closing toilets</td> </tr> <tr> <td>HM Revenue &amp; Customs</td> <td>103119</td> <td>338.23</td> <td>Tax &amp; NI</td> </tr> <tr> <td>Andrew Nelson</td> <td>BP161001</td> <td>1132.50</td> <td>Miscellaneous Works</td> </tr> <tr> <td>Joseph Hudson</td> <td>BP161002</td> <td>1500.00</td> <td>Market stall erection</td> </tr> <tr> <td>Salary 2</td> <td>BP161003</td> <td>478.62</td> <td>Salary 2</td> </tr> <tr> <td>Salary 1</td> <td>BP161004</td> <td>1251.91</td> <td>Salary 1</td> </tr> <tr> <td>NY Pension Fund X3300</td> <td>BP161005</td> <td>460.67</td> <td>Superannuation</td> </tr> <tr> <td>Easingwold Tourist Information</td> <td>BP161006</td> <td>22.80</td> <td>Wifi</td> </tr> <tr> <td>BT</td> <td>DDR</td> <td>54.12</td> <td>Business bill</td> </tr> <tr> <td>Xerox Finance Limited</td> <td>DDR</td> <td>265.25</td> <td>Photocopier</td> </tr> <tr> <td>HDC</td> <td>DDR</td> <td>79.00</td> <td>Rates</td> </tr> <tr> <td>A &amp; M Cleaning Services</td> <td>BP161007</td> <td>520.00</td> <td>Cleaning toilets</td> </tr> <tr> <td>A &amp; M Cleaning Services</td> <td>BP161007</td> <td>21.58</td> <td>Additional items</td> </tr> <tr> <td><b>Total</b></td> <td></td> <td><b>9019.91</b></td> <td></td> </tr> </tbody> </table> <p>133.3 No other matters were considered</p>	Payee Name	Reference	Amount Paid	Transaction Detail	The George Hotel	103108	132.00	Friendliness tea	Tree & Conifer Removal Ltd	103109	90.00	Tree work	A E Spink & Son	103110	450.00	Market stalls storage	C E & CM Walker Ltd	103111	780.00	Grass cutting	Andrews Signs & Engravers	103112	235.80	Signs	Falcon Documents Solutions Ltd	103113	296.72	Photocopier	BATA	103114	57.73	Flower displays	SLCC	103115	25.00	Training Day Asst Clerk	North Yorkshire County Council	103116	575.00	Licence to occupy library Repairs to MWC	Lawnmower Services York Ltd	103117	42.98	equipment	T Pooley	103118	210.00	Opening/closing toilets	HM Revenue & Customs	103119	338.23	Tax & NI	Andrew Nelson	BP161001	1132.50	Miscellaneous Works	Joseph Hudson	BP161002	1500.00	Market stall erection	Salary 2	BP161003	478.62	Salary 2	Salary 1	BP161004	1251.91	Salary 1	NY Pension Fund X3300	BP161005	460.67	Superannuation	Easingwold Tourist Information	BP161006	22.80	Wifi	BT	DDR	54.12	Business bill	Xerox Finance Limited	DDR	265.25	Photocopier	HDC	DDR	79.00	Rates	A & M Cleaning Services	BP161007	520.00	Cleaning toilets	A & M Cleaning Services	BP161007	21.58	Additional items	<b>Total</b>		<b>9019.91</b>	
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<b>16/134</b>	<p><b>MILLFIELDS PONDS</b></p> <p>134.1 The request from EGSG to control the bulrushes was received and it was <b>RESOLVED</b> that the activity should go ahead. The Chairman thanked EGSG for their actions.</p> <p>134.2 Health &amp; Safety issues at the Millfields wetlands were considered and it was <b>RESOLVED</b> that the Clerk would liaise with Hambleton District Council and Zurich Insurance to check requirements.</p>																																																																																																				

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<b>16/135</b>	<b>PARKING</b> An update was received from Councillor Nottage, meetings have been confirmed with The Enforcement Authority and also with NYCC following which Councillor Nottage will convey the findings to the Car Park Working Group and they will make recommendations to the Council on the way forward.																																			
<b>16/136</b>	<b>BUSINESS FORUM</b> The Clerk reported that a meeting of The Forum is being organised shortly.																																			
<b>16/137</b>	<b>LAWN MOWER</b> Quotes were received for a new lawn mower it was <b>RESOLVED</b> that the council would accept the Miscellaneous Works Contractor's recommendation.																																			
<b>16/138</b>	<b>COBBLES</b> The cobbles were reviewed and Councillor Ellis proposed that the meeting be closed to allow Michael Clarke to speak. It was <b>RESOLVED</b> that a Working Group be established to consider options/costs for resetting the cobbles more securely as well as replacing them with alternative surfacing. The Working Group will make recommendations to The Town Council on the way forward. In the meantime the Clerk will contact Snowballs to review the contract and the current situation with regard to repairing the damaged cobbles safely which Councillor Jackson and the Clerk will review.																																			
<b>16/139</b>	<b>TOWN REPAIRS AND MAINTENANCE</b> It was recommended that alternative electricians should investigate the Town Clock. The condition of the pot holes in Millfields park is poor but will be repaired after the drainage project is completed. Several posts have been knocked over outside Purdey's and the white lines on Stillington Road/York Road junction need repainting.																																			
<b>16/140</b>	<p><b>PLANNING MATTERS</b> <i>This item was taken at 8.00pm</i></p> <p>140.1 The Town Council considered the response to planning applications:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 5%;"></th> <th style="width: 15%;">Ref No</th> <th style="width: 40%;">Application details</th> <th style="width: 20%;">Address</th> <th style="width: 20%;">Applicant's name</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>16/01902/FUL</td> <td>Revised application for the demolition of existing outbuildings and construction of a single storey dwelling Refused by Hambleton District Council on 17<sup>th</sup> October 2016.</td> <td>33 Crabmill Lane, Easingwold YO61 3DF</td> <td>Mr John Seeger</td> </tr> <tr> <td>b</td> <td>16/01785/OUT</td> <td>Outline Planning Application with some matters reserved (considering access and layout)for construction 3 dwellinghouses and 2 bungalows Wish to see <b>APPROVED</b>.</td> <td>Hambleton District Council Depot Stillington Road, Easingwold</td> <td>Mr Philip Atkinson - NCG Estates</td> </tr> <tr> <td>d</td> <td>16/01897/FUL</td> <td>Application to block up an existing window, 8 replacement windows, 1 bay window, replacement front door and replacement rendering Wish to see <b>APPROVED</b>.</td> <td>Burnside Spring Street Easingwold</td> <td>Mr Richard Gray &amp; Mrs Sara Bowland</td> </tr> <tr> <td>e</td> <td>16/01630/CLE</td> <td>Application for Certificate of Lawful Existing Use for the use of land to site a residential caravan occupied on a permanent basis Wish to see <b>APPROVED</b>.</td> <td>Caravan The White House Thirsk Road Easingwold</td> <td>Mr Graham Hood</td> </tr> <tr> <td>f</td> <td>16/02105/FUL</td> <td>Revised application for construction of a domestic single garage and alterations to access drive Wish to see <b>APPROVED</b>.</td> <td>The Brambles Stonefield Lane Easingwold</td> <td>Mr E Bracken</td> </tr> <tr> <td>g</td> <td>16/02002/FUL</td> <td>Retrospective application for the construction of an oak frame garden canopy with glazed roof Wish to see <b>APPROVED</b>.</td> <td>24 Uppleby Easingwold YO61 3BB</td> <td>Mrs Mary Appleyard</td> </tr> </tbody> </table>		Ref No	Application details	Address	Applicant's name	a	16/01902/FUL	Revised application for the demolition of existing outbuildings and construction of a single storey dwelling Refused by Hambleton District Council on 17 <sup>th</sup> October 2016.	33 Crabmill Lane, Easingwold YO61 3DF	Mr John Seeger	b	16/01785/OUT	Outline Planning Application with some matters reserved (considering access and layout)for construction 3 dwellinghouses and 2 bungalows Wish to see <b>APPROVED</b> .	Hambleton District Council Depot Stillington Road, Easingwold	Mr Philip Atkinson - NCG Estates	d	16/01897/FUL	Application to block up an existing window, 8 replacement windows, 1 bay window, replacement front door and replacement rendering Wish to see <b>APPROVED</b> .	Burnside Spring Street Easingwold	Mr Richard Gray & Mrs Sara Bowland	e	16/01630/CLE	Application for Certificate of Lawful Existing Use for the use of land to site a residential caravan occupied on a permanent basis Wish to see <b>APPROVED</b> .	Caravan The White House Thirsk Road Easingwold	Mr Graham Hood	f	16/02105/FUL	Revised application for construction of a domestic single garage and alterations to access drive Wish to see <b>APPROVED</b> .	The Brambles Stonefield Lane Easingwold	Mr E Bracken	g	16/02002/FUL	Retrospective application for the construction of an oak frame garden canopy with glazed roof Wish to see <b>APPROVED</b> .	24 Uppleby Easingwold YO61 3BB	Mrs Mary Appleyard
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	h	16/02177/RPN	proposed single storey rear sunlounge extending 5m beyond the rear wall of the original dwelling, 2.27m at the eaves and a maximum height of 3.3m above ground level Wish to see <b>APPROVED</b> .	9 Copperclay Walk Easingwold YO61 3RU	Mr & Mrs Pipes
	i	16/02053/FUL	Amended application for the continued use of land and buildings (To include retention of an office building.) (Resubmission Application 16/00685/FUL) Wish to see <b>APPROVED</b> .	Longbridge House, Stillington Road, Easingwold	Grants Pro-Agri Ltd
140.2 Decisions on planning applications considered by Hambleton District Council and the total of applications for new dwellings approved were noted.					
<b>16/141</b>	<b>PLANNING CONSULTANT</b> The employment of a qualified Planning Consultant to act as an agent for Easingwold Town Council was considered and it was <b>RESOLVED</b> that Councillor Ellis and Michael Clarke should write a specification as a basis for quotations from suitable consultants that would cover the review of the draft local plan, provide technical advice and develop a response on behalf of Easingwold Town Council to the HDC consultation. The specification and three suggested names should be sent to the Clerk who will then brief the potential consultants and request quotes. Delegated responsibility will be passed to Councillor Nottage to select a candidate due to time restraints.				
<b>16/142</b>	<b>EMERGENCY COMMUNITY PLANNING</b> It was <b>RESOLVED</b> that Easingwold Town Council would not proceed with emergency community planning at this stage.				
<b>16/143</b>	<b>CHRISTMAS LIGHTS</b> It was <b>RESOLVED</b> that the Clerk would liaise with the business forum on their possible contribution/input to the purchase and location of Christmas Lights and that delegated authority would be passed to Councillor Nottage and the Clerk to select the Christmas lights.				
<b>16/144</b>	<b>URGENT ITEMS &amp; ITEMS FOR THE NEXT AGENDA</b> Cobbles, car parking and the library.				

The meeting closed at 9.16pm

Signed.....

Date: 15/11/2016

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<b>Correspondence to Note October 2016</b>			
<b>Note</b>	<b>Date Received</b>	<b>From</b>	<b>Subject</b>
N1	19/09/2016	HDC Executive Director	Millfields permission in principle
N2	19/09/2016	WREN	copies of formal contract
N3	23/09/2016	North Yorkshire Police	PCC Surgery
N4	23/09/2016	YLCA	VAT and Procurement Training Event
N5	23/09/2016	Zurich Insurance	claim for York stone
N6	23/09/2016	The pensions Regulator	Staging date
N7	23/09/2016	HDC	Meeting with Clannet Broadband
N8	26/09/2016	hdc	Hambleton Parish Liaison Meeting
N9	27/09/2016	YLCA	Annual Conference
N10	30/09/2016	HDC Legal Dept	Galtres Centre Charity
N11	30/09/2016	HDC Creditors	Remittance Advice of precept
N12	30/09/2016	Member of Public	Trim Trail comments
N13	30/09/2016	Member of Public	Trim Trail comments
N14	30/09/2016	Member of Public	Trim Trail comments
N15	30/09/2016	Member of Public	Trim Trail comments
N16	30/09/2016	Member of Public	Trim Trail comments
N17	10/03/2016	Member of Public	Comments arising from Newsletter

**MINUTES OF EASINGWOLD TOWN COUNCIL HELD AT THE  
GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY  
OCTOBER 18TH 2016**

N18	10/03/2016	Member of Public	Comments arising from Newsletter
N19	10/03/2016	Easingwold Scout Group	new contact information
N20	10/03/2016	Member of Public	Trim Trail comments
N21	10/03/2016	Member of Public	Comments arising from Newsletter
N22	10/04/2016	Market Trader	Termination of stall
N23	10/07/2016	Clannet Broadband	Hotspot Reports
N24	10/07/2016	HDC Planning	Lighting scheme for Millfield running track
N25	10/07/2016	Member of Public	condition of New Inn Lane
N26	10/10/2016	RAF Leeming	Increased activity
N27	10/10/2016	Member of Public	Comments on Millfields
N28	10/10/2016	Member of Public	Comments on Millfields
N29	10/10/2016	HDC Licensing team	Draft policy
N30	10/10/2016	NYCC Area 2	road closure Croft Close
N31	10/10/2016	NHS Vale of York	New mental health hospital
N32	10/10/2016	Member of Public	Comments on Millfields