

**MINUTES OF A MEETING OF EASINGWOLD TOWN COUNCIL HELD
AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM ON TUESDAY
FEBRUARY 21ST 2017**

PRESENT: Councillors P. Nottage, (Chairman), R. Tanfield, S. Shepherd, N. Madden, C. Jackson, C. Barnes, F. Johnston-Banks, G. Bingham

Clerk of Meeting: Mrs Jane Bentley

16/214	APOLOGIES Apologies were noted and the reasons approved from County Councillor Sowray, District Councillor Knapton and Councillors Grainger, Ellis and Fowell.
16/215	MINUTES The minutes of the Council Meeting dated 17 th January 2017 (already circulated) were considered and approved for signature.
	It was resolved to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public. There was 1 member of the public present and no questions were asked.
16/216	NORTH YORKSHIRE POLICE The Chairman welcomed Jeremy Perrin and Mike Crosthwaite who arrived following a call-out incident; therefore this item was taken after the Memorial Park Report. Since an assault had taken place in Easingwold a more robust approach has been adopted and there have also been 5 incidents of antisocial behaviour. Dispersal orders have been used and, in some cases when not adhered to, court summons have been issued. 2 drug users have been issued with cannabis orders. There has been criminal damage to a fence. Chairs stolen from Dough have been recovered. There has been an incident of a drugs overdose and this is being dealt with by The Serious Crime Unit
16/217	MEMORIAL PARK REPORT - COMMUNITY SAFETY CONTACT – HAMBLETON DISTRICT COUNCIL This item was taken following the approval of the minutes. The Chairman welcomed Gina Allen, the community safety contact from Hambleton District Council who gave a presentation on options on dealing with anti-social behaviour focused on the Memorial Park but also more generally in Easingwold. It was AGREED that a working party should be set up to work holistically for long-term solutions to anti-social behaviour and vandalism with Hambleton District Council, North Yorkshire Police and 2 members from Easingwold Town Council. Hambleton District Council will facilitate the process and it was AGREED that the Clerk will inform Gina Allen that Cllrs Nottage and Barnes would represent Easingwold Town Council.
16/218	EVENTS An update was received from Councillor Bingham: Husthwaite were unable to provide the stalls for the proposed artisan market on Saturday mornings therefore it will not progress. It was AGREED that Councillor Bingham should organise the May Day Market on the bank holiday Monday and also investigate maximising the parking opportunities. It was also AGREED that Councillor Bingham should provide mock ups for 2 banners advertising Easingwold and the Friday market at an approved cost of £55.00 each to be placed on grass verges North and South of Easingwold.
16/219	LIBRARY UPDATE An update was received from Councillor Shepherd. Volunteers are being trained and good progress has been made. Leases are being developed for Easingwold Town Council and EDCCA and Councillor Shepherd requested support, in principle, from Easingwold Town Council towards the cost of their lease if necessary, this was AGREED .
16/220	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> • An email was sent on 31 st January 2017 detailing Easingwold Town Council's response to

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Hambleton District Council's Settlement Character Assessments Consultation and receipt was confirmed.

b) Events in the Market Place granted under the delegated powers of the Chairman and Clerk

- Permission was given on 10th January for Easingwold Singers to have a banner in the Market Place from 22nd April to the 6th May 2017
- Permission was given on 11th January 2017 for Christian Aid to hold a collection to hold a street collection in the Market Place with a market stall and an information gazebo on 19th May 2017
- Permission was given on 31st January 2017 a charity cycle to take place, starting from the Market Place on 6th August 2017
- Permission was given on the 16th January for Cancer Research to hold their annual plant sale in the Market Place on 28th May 2017
- Permission was given on 17th January for Macmillan to place a banner for the Macmillan Hopes & Dreams Ball in the Market Place from May 27th to 10th June 2017.

MATTERS ARISING:

There were no matters arising.

16/221 **CORRESPONDENCE**

- a. To note to be found at the back of these minutes.
- b. For decision

Correspondence for Decision: February 2017			
No.	Date Received	Request From	Request
N1	10-02-17	EDDCA	Donation request; it was agreed that EDDCA would be invited to present their proposals for the funds at the next Council Meeting and that a decision would be deferred until then.
N2	31/01/2017	Easingwold District Lions	Summer Fayre request to use the Western Side of the Market Place and the grassed areas owned by the Town Council on Saturday 24th June from 0900 to 1900 using the market stalls and erecting a banner from 16th June until 24th June on the Market Cross; request approved as well as a donation of £225.00
N3	13/02/2017	Rockin' All Over the Wold	Request for Rockin' All Over the Wold to host the event in the Market Place on Saturday 8th July, use the market stalls, leave the public toilets open until 9pm with an extra supply of toilet rolls, use the electrical outlets on the side of the toilet building; request approved along with a donation of £300.00

16/222 **EMERGENCY EXPENDITURE**

The Clerk paid £216 to Dynorod for a call out due to an overflowing, blocked urinal in the gents toilets. The sum of £31.90 was also authorised to repair the Town Clock.

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16/223	<p>COMMITTEE REPORTS & MATTERS</p> <p>223.1 The draft minutes from the Town Centre Committee meeting of 20th February 2017 were received. It was AGREED that the Street Furniture Licenses could be extended during the Summer period to October if the weather was good and that 3 quotes were required for the rest of the market place refurbishment.</p>																																																																																																
16/224	<p>OFFICE MOVE</p> <p>An update was received from Councillor Shepherd, the move will take place from the 1st April and once the date is confirmed the Clerk will send out a request for help to move.</p>																																																																																																
16/225	<p>FINANCE MATTERS</p> <p>225.1 The income from previous month and the Income & Expenditure Report for January 2017 were noted. 225.2 The list of accounts for payment were approved:</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL LIST OF PAYMENTS - FEBRUARY 2017</p> <table style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr><td>J B Plumbing</td><td>CHEQUE1</td><td style="text-align: right;">90.00</td><td>Ladies toilets repair</td></tr> <tr><td>T Pooley</td><td>CHEQUE2</td><td style="text-align: right;">245.00</td><td>Opening/closing toilets</td></tr> <tr><td>BATA</td><td>CHEQUE3</td><td style="text-align: right;">354.31</td><td>BATA</td></tr> <tr><td>CLANNET</td><td>BP17031</td><td style="text-align: right;">202.80</td><td>Invoices backdated and current</td></tr> <tr><td>A Nelson</td><td>BP17032</td><td style="text-align: right;">1953.00</td><td>Miscellaneous Works</td></tr> <tr><td>HM Revenue & Customs</td><td>BP17033</td><td style="text-align: right;">517.93</td><td>Tax & NI</td></tr> <tr><td>NY Pension Fund X3300</td><td>BP17034</td><td style="text-align: right;">603.00</td><td>Superannuation</td></tr> <tr><td>Wallgate Ltd</td><td>BP17035</td><td style="text-align: right;">46.99</td><td>Door catch</td></tr> <tr><td>Duwayne A Campbell</td><td>BP17036</td><td style="text-align: right;">225.79</td><td>Duwayne A Campbell</td></tr> <tr><td>JCP Arboriculture Ltd</td><td>BP17037</td><td style="text-align: right;">940.80</td><td>Tree Hazard Evaluation</td></tr> <tr><td>A E Spink & Son</td><td>BP17038</td><td style="text-align: right;">450.00</td><td>Market stall storage</td></tr> <tr><td>Salary 2</td><td>BP17039</td><td style="text-align: right;">537.81</td><td>Salary 2</td></tr> <tr><td>Salary 1</td><td>BP170310</td><td style="text-align: right;">1708.13</td><td>Salary 1</td></tr> <tr><td>Wheelscape</td><td>BP170311</td><td style="text-align: right;">6316.70</td><td>Skate park</td></tr> <tr><td>Joseph Hudson</td><td>BP170312</td><td style="text-align: right;">1500.00</td><td>Market stall erection</td></tr> <tr><td>Rich Graves</td><td>BP170313</td><td style="text-align: right;">300.00</td><td>RAOTW</td></tr> <tr><td>Easingwold Town Hall Co Ltd</td><td>BP170314</td><td style="text-align: right;">30.00</td><td>Adverts</td></tr> <tr><td>Martin Design Associates Ltd</td><td>BP170315</td><td style="text-align: right;">600.00</td><td>Condition survey report library</td></tr> <tr><td>The George Hotel</td><td>BP170316</td><td style="text-align: right;">80.00</td><td>Friendliness</td></tr> <tr><td>Duwayne A Campbell</td><td>BP100317</td><td style="text-align: right;">31.90</td><td>Town Clock</td></tr> <tr><td>A & M Cleaning Services</td><td>BP100318</td><td style="text-align: right;">703.58</td><td>A & M Cleaning Services</td></tr> <tr><td>BT</td><td>DDR</td><td style="text-align: right;">54.12</td><td>Business bill</td></tr> <tr> <td>Total</td> <td></td> <td style="text-align: right;">17491.86</td> <td></td> </tr> </tbody> </table> <p>225.3 There were no other matters to consider.</p>	Payee Name	Reference	Amount Paid	Transaction Detail	J B Plumbing	CHEQUE1	90.00	Ladies toilets repair	T Pooley	CHEQUE2	245.00	Opening/closing toilets	BATA	CHEQUE3	354.31	BATA	CLANNET	BP17031	202.80	Invoices backdated and current	A Nelson	BP17032	1953.00	Miscellaneous Works	HM Revenue & Customs	BP17033	517.93	Tax & NI	NY Pension Fund X3300	BP17034	603.00	Superannuation	Wallgate Ltd	BP17035	46.99	Door catch	Duwayne A Campbell	BP17036	225.79	Duwayne A Campbell	JCP Arboriculture Ltd	BP17037	940.80	Tree Hazard Evaluation	A E Spink & Son	BP17038	450.00	Market stall storage	Salary 2	BP17039	537.81	Salary 2	Salary 1	BP170310	1708.13	Salary 1	Wheelscape	BP170311	6316.70	Skate park	Joseph Hudson	BP170312	1500.00	Market stall erection	Rich Graves	BP170313	300.00	RAOTW	Easingwold Town Hall Co Ltd	BP170314	30.00	Adverts	Martin Design Associates Ltd	BP170315	600.00	Condition survey report library	The George Hotel	BP170316	80.00	Friendliness	Duwayne A Campbell	BP100317	31.90	Town Clock	A & M Cleaning Services	BP100318	703.58	A & M Cleaning Services	BT	DDR	54.12	Business bill	Total		17491.86	
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16/226	<p>COBBLES</p> <p>226.1 An update was received from Councillor Barnes and the Clerk; work will resume on the cobbles in the Market Place in two weeks time.</p>																																																																																																
16/227	<p>TOWN REPAIRS AND MAINTENANCE</p> <p>There is a detached slippery road sign outside Clarks Bakery on Long Street which it was AGREED the Clerk</p>																																																																																																

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	will report to NYCC and a sign for St Monica's is the wrong way round.																																																					
16/228	<p>DRAINAGE Councillor Jackson provided an update on drainage issues highlighting an issue with connecting surface water and foul in Oxenby Place but confirmed this is the responsibility of Yorkshire Water and the developer to resolve. It was AGREED that Councillor Jackson will speak to the bus companies about the need/possibility of providing out of hours access to the toilets.</p>																																																					
16/229	<p>PLANNING MATTERS <i><u>This item was taken at 8.00pm.</u></i></p> <p>209.1 The Town Council's response to planning applications received was considered and approved:</p> <table border="1"> <thead> <tr> <th></th> <th>Ref No</th> <th>Application details</th> <th>Address</th> <th>Applicant's name</th> </tr> </thead> <tbody> <tr> <td>a</td> <td>16/01957/FUL</td> <td>Replacement of timber windows with UPVC windows We wish to express concern that this is in the Conservation Area and irrespective of material the windows should be high quality reflecting the environment.</td> <td>50 Wilkinsons Court, Easingwold YO61 3GH</td> <td>Mr Michael Hill</td> </tr> <tr> <td>b</td> <td>16/02660/TPO</td> <td>Works to trees subject to a tree preservation area. Already GRANTED</td> <td>8 Hambleton Garth Easingwold YO61 3EY</td> <td>Mr R Watters</td> </tr> <tr> <td>c</td> <td>16/02786/FUL</td> <td>Proposed alterations & extension to existing building to create distribution & stores area. Already GRANTED</td> <td>ETC Trac House Stillington Road Easingwold</td> <td>Mr S Wainwright</td> </tr> <tr> <td>d</td> <td>16/02728/TPO</td> <td>Works to trees subject to tree preservation order 2007/12 Wish to see APPROVED</td> <td>9 Stone Cross Court Easingwold YO61 3GL</td> <td>Kelly Jackson</td> </tr> <tr> <td>e</td> <td>17/00046/MRC</td> <td>Variation of condition 3 (opening hours) to previously approved planning application reference no. 05/01843/FUL - change of use of video shop to cafe as amended by letter as received by Hambleton District Council on 17 October 2005 Wish to see APPROVED</td> <td>Teehee Cheesemonger and Espresso Bar Unit 2 to 3 Tollbooth Building Market Place</td> <td>Mr Robert Helm</td> </tr> <tr> <td>f</td> <td>17/00060/FUL</td> <td>Extension to existing building to form new kitchen Wish to see APPROVED</td> <td>Horse Shoe Inn Long Street Easingwold</td> <td>Mrs Jacqueline Lloyd</td> </tr> <tr> <td>g</td> <td>17/00091/FUL</td> <td>Proposed front porch extension to also provide ground floor toilet and shower room Wish to see APPROVED</td> <td>9 Gill Croft Easingwold North Yorkshire YO61 3HH</td> <td>Mr & Mrs Alfred Boddison</td> </tr> <tr> <td>h</td> <td>17/00075/FUL</td> <td>Proposed extension to rear of house Wish to see APPROVED</td> <td>9 Catherine Love Drive Easingwold North Yorkshire YO61 3GE</td> <td>Mr & Mrs M Chadderton</td> </tr> <tr> <td>i</td> <td>17/00007/CLE</td> <td>Certificate of Lawfulness (Existing) for two light industrial units and external storage areas for maintenance repair and storage This was the first item to be taken. 4</td> <td>Hambleton District Council Hambleton District Council Depot Stillington Road Easingwold</td> <td>NCG Estates (Northern Counties Group Limited)</td> </tr> </tbody> </table>					Ref No	Application details	Address	Applicant's name	a	16/01957/FUL	Replacement of timber windows with UPVC windows We wish to express concern that this is in the Conservation Area and irrespective of material the windows should be high quality reflecting the environment.	50 Wilkinsons Court, Easingwold YO61 3GH	Mr Michael Hill	b	16/02660/TPO	Works to trees subject to a tree preservation area. Already GRANTED	8 Hambleton Garth Easingwold YO61 3EY	Mr R Watters	c	16/02786/FUL	Proposed alterations & extension to existing building to create distribution & stores area. Already GRANTED	ETC Trac House Stillington Road Easingwold	Mr S Wainwright	d	16/02728/TPO	Works to trees subject to tree preservation order 2007/12 Wish to see APPROVED	9 Stone Cross Court Easingwold YO61 3GL	Kelly Jackson	e	17/00046/MRC	Variation of condition 3 (opening hours) to previously approved planning application reference no. 05/01843/FUL - change of use of video shop to cafe as amended by letter as received by Hambleton District Council on 17 October 2005 Wish to see APPROVED	Teehee Cheesemonger and Espresso Bar Unit 2 to 3 Tollbooth Building Market Place	Mr Robert Helm	f	17/00060/FUL	Extension to existing building to form new kitchen Wish to see APPROVED	Horse Shoe Inn Long Street Easingwold	Mrs Jacqueline Lloyd	g	17/00091/FUL	Proposed front porch extension to also provide ground floor toilet and shower room Wish to see APPROVED	9 Gill Croft Easingwold North Yorkshire YO61 3HH	Mr & Mrs Alfred Boddison	h	17/00075/FUL	Proposed extension to rear of house Wish to see APPROVED	9 Catherine Love Drive Easingwold North Yorkshire YO61 3GE	Mr & Mrs M Chadderton	i	17/00007/CLE	Certificate of Lawfulness (Existing) for two light industrial units and external storage areas for maintenance repair and storage This was the first item to be taken. 4	Hambleton District Council Hambleton District Council Depot Stillington Road Easingwold	NCG Estates (Northern Counties Group Limited)
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	j	16/02675/FUL	Extend existing shop premises to create new enlarged shop area. Wish to SUPPORT the extension of the premises but OBJECT to the façade as it is out of keeping with the Conservation Area and the street scene. There are also concerns as to how deliveries will be made without causing an obstruction to neighbouring premises or the main highway.	Cost Cutters 131 Long Street Easingwold North Yorkshire	Mr Kevin Widdrington
	k	17/00109/FUL	Change of use of part of retail shop to form a staircase to flat above Wish to see APPROVED	Charles Hobsons Malt Shovel House Spring Street Easingwold	Mr Charles Hobson
	m	16/022578/ADV & 16/02686/LBC	Proposed signage in the Co-op Wish to see the wooden signage APPROVED but consider 6 signs are excessive for one shop.	The Co-op Market Place, Easingwold, York	Co-operative
16/229.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.					
16/230	GRASS CUTTING CONTRACT RENEWAL As the grass cutting map is required for tender it was AGREED to extend C.E and C.M Walker's contract for a further six months and to ask for a quote for 12 cuts instead of 10. In the meantime a grass cutting map will be sourced.				
16/231	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA Items which need urgent repair/replacement under delegated powers and other less urgent items for inclusion on the agenda for the next meeting include defibrillator, a reserve person for the flag, councillor availability for the Town Dinner proposed in April/May and a menu from the George Hotel.				

The meeting closed at 9.05pm
Signed.....
Date: 21/03/2017

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Correspondence to Note February 2017			
Note	Date Received	From	Subject
N1	16/01/2017	Councillor	ETC Vision for Easingwold Version 3
N2	16/01/2017	Chairman	Approval to purchase gritting machine
N3	17/01/2017	RAF Leeming	Increased activity
N4	17/01/2017	Member of public	Junction of Husthwaite Rd & Thirsk Rd
N5	17/01/2017	Member of public	BMX track
N6	17/01/2017	HDC Planning	Green Infrastructure Strategy
N7	21/01/2017	Colburn T.C.	Neighbourhood Plan Meeting
N8	21/01/2017	Zurich Insurance	Events in the Market Place
N9	21/01/2017	North Yorkshire Pensions	Treennial Valuation
N10	23/01/2017	Park Lane Playgrounds	Inspection reports
N11	23/01/2017	One Planet Foods	Friday market
N12	23/01/2017	British Legion	Thank you for the Chairman attending the Annual Conference
N13	24/01/2017	HDC	Planning Committee Site Visit
N14	24/01/2017	Grays	Parking enforcement
N15	31/01/2017	HDC	Garden waste charging
N16	31/01/2017	C Stewart	Plastering for Gents toilets
N17	02-02-17	St Leonard's hospice	Light Up A Life - Cherry Picker payment
N18	02-06-17	NYCC	Bird flu poster
N19	02-06-17	HDC	Newly, Oulston Road, Easingwold decision re: appeal
N20	02-08-17	Pensions Regulator	Automatic enrolment duties: Acknowledgement of declaration
N21	02-08-17	YLCA Admin	Allotments training events
N22	02-09-17	NYCC	NYCC Public rights of way consultation & poster
N23	02-10-17	North York Moors National Park Authority and AONB	LEI consultation
N24	13/02/2017	The Pensions Regulator	Automatic enrolment duties: Acknowledgement of declaration of compliance
N25	14/02/2017	HSBC	Changes to Business Telephone Banking
N26	14/02/2017	NYPD	Community Speed Watch