

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7PM ON
TUESDAY 16TH JUNE 2016

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman), G. Ellis, P. Nottage, J. Fowell, C. Jackson, P. Grainger (part-time), F. Johnston-Banks, Councillor C. Rooke

Clerk of Meeting: Mrs Jane Bentley

15/50	APOLOGIES Apologies were received from: County Councillor Peter Sowray, Councillor Neil Madden, Councillor Nigel Knapton
15/51	MINUTES It was agreed that the minutes of the Annual Meeting of the Council dated 19 th May 2015 (already circulated to members) should be approved for signature.
15/52	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were 9 members of the public present; <i>Resident 1</i> Raised concerns about the Persimmon Development by the Secondary School: There was no customer service and the upkeep of the unsold homes was very poor. There is a pumping station which the residents were told would be underground and it is unsightly due to the large amount of bollards around it. There is no fencing on the border and no upkeep of the boundary with the Secondary School. The Broadacres houses have been built in a different brick to the rest of the houses. Residents have complained to Persimmon in February but have not had a response. The residents provided photographic evidence. The Council AGREED to look at the planning site and respond to the residents. <i>Resident 2</i> raised concerns about the proposed plan ref: 15/01143/FUL for change of use from commercial and residential to pre-school nursery stating that there was already more than adequate child provision in the area and that parking would be dangerous and obstructive in Long Street. The item was considered in agenda item 15/76.2
15/53	CHILDREN'S COUNCIL 53.1 A Member of the Public was welcomed. He presented a proposal for a Children's Council for Easingwold. 53.2 It was AGREED that the Town Council would place an advertisement in the Easingwold Advertiser to recruit potential members for the Children's Council and the Town Clerk would arrange to meet with the Member of the Public to agree next steps.
15/54	NORTH YORKSHIRE POLICE No update was received from the Police and it was AGREED that the Clerk should write to Deputy Chief Constable Tim Madgwick to request a quarterly update from North Yorkshire Police.
15/55	PARKING 55.1 A request was received from the Olive Branch for permission for pavement rental outside the Olive Branch for tables and chairs for coffee house users. It was AGREED that the Clerk should write to the Olive Branch to grant a trial period until September of a space that would take up two cars on the right hand side, next to the Angel, and to provide a temporary street furniture licence. 55.2 A request was received to extend zig-zag lines to prevent cars parking and obstructing the bus stop outside the Primary School. It was AGREED the Town Clerk should write to NYCC and request that the work be carried out. 55.3 No other matters were considered.
15/56	REVISED RULES FOR THE RECORDING OF COUNCIL/PARISH MEETINGS

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	The revised template rules for the recording of council and parish meetings were ADOPTED.
15/57	MEETING TIMES It was AGREED that meeting times would remain at 7.00pm.
15/58	BUS SERVICE REDUCTION CONSULTATION A letter was received re: Bus Subsidy Reductions and it was AGREED that the Clerk should respond, noting the consultation and to express concern at the reduced 31X service.
15/59	HAMBLETON AREA COMMITTEE MEMBER – NOMINATIONS A letter from NYCC was received re: Vacancies for Co-opted Members – Hambleton Area Committee and Councillor Shirley Shepherd was PROPOSED by Councillor Ellis and SECONDED by Councillor Jackson for nomination.
15/60	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • The Member of the Public was advised on 27.05.2015 that the Town Council approved the location of a memorial seat at Millfields. • Brain Tumour Research and Support Across Yorkshire was informed on 26.5.2015 that permission was granted to use the area around the green (not the green) for a refreshment station for the Big Bike Ride event on Saturday June 6th. • Yorkshire Air Ambulance was advised on 27.05.2015 that Easingwold Town Council was unable to accommodate a Clothing Bank as there were no suitable sites on Council owned land. Other suitable sites were suggested. • The Member of the Public was informed on 27.05.2015 that the Miscellaneous Works Contractor would inspect the noticeboard with a view to refurbishment and a decision would be made following the inspection. • Easingwold Running Club were advised on 27.05.2015 that their request to stage a 20 hour relay run starting and finishing in the Market Square on 4th and 5th July was approved. • The Pensions Regulator was notified online on 27.05.2015 that the Clerk was the nominated contact for Easingwold Town Council • The junior goalposts were ordered from Net World Sports on 01.06.2015 to be delivered to RMJ Property Services for installation (co-ordinated by Councillor Madden and a Member of the Public). • The Chairman's Report was circulated to the public on 03.06.2015 • Easingwold Town Council invited Mr W B Taylor to join the Easingwold United Charities Committee on 28.05.2015 and Mr W B Taylor confirmed agreement on 28.04.2015. b) <u>Problems reported to NYCC & HDC:</u> <ul style="list-style-type: none"> • A quote for two new litter bins was requested on 02.06.2015 c) <u>Town Repairs and Maintenance</u> <ul style="list-style-type: none"> • Loose cobblestones were reported to Snowballs on 02.06.2015 • Following an accident by a Member of the Public outside of the National Westminster Bank cashpoint the bollard that had been dislodged, causing the tarmac to be raised, was repaired as an emergency measure. d) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u> <ul style="list-style-type: none"> • On 18.05.2015 the Chairman authorised a request from the Vale of York Clinical Commissioning Group and York Teaching Hospital NHS Foundation Trust to distribute leaflets

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	<p>in Easingwold on 22nd and 29th May 2015.</p> <ul style="list-style-type: none"> • MATTERS ARISING: • Cobblestones are an emergency item and need urgent attention. It was AGREED the Clerk should contact the contractor as a matter of urgency. • Chapel Street one-way signage is inadequate. It was AGREED that the Clerk should contact NYCC to request improved signage.
15/61	<p>CORRESPONDENCE</p> <p>Items of correspondence noted are listed at the end of these minutes.</p> <p>Correspondence for decision:</p> <p>61.1 Request from On Our Turf for use of specific areas of Easingwold for Alice in Easingwold production; request considered and it was agreed that the Town Council car park should be considered as first choice for the Big Top as Millfields is very wet in Autumn. The Memorial Park would be the second choice.</p> <p>61.2 Request from On Our Turf for financial support for Alice in Easingwold; request approved for a £250.00 donation.</p> <p>61.3 Request from On Our Turf to site portaloos on Millfields for Alice in Easingwold; request considered and it is recommended that the portaloos are also sited on the car park at Millfields with the Big Top.</p>
15/62	<p>SOCIAL MEDIA</p> <p>The use of social media for the Town Council was considered and it was RECOMMENDED that it be put on the agenda for F&GP to develop an engagement strategy.</p>
15/63	<p>LITTER BINS</p> <p>Quotes for litter bins from Hambleton District Council were considered and it was AGREED to order 2 x LBV/9T Closed Top Litter Bins textured finish at a cost of £319.80 each, one for the top of Kelbalk Lane and one for the area with the picnic benches in Claypenny Park.</p>
15/64	<p>COUNCILLOR TRAINING</p> <p>This item will be carried forward to the next agenda when the full council is in place.</p>
15/65	<p>LIBRARY</p> <p>Councillor Shepherd provided an update from the Open Meeting on 8th June 2015 and reported that a Steering Group would be meeting on 18th June at 7.00pm in the Council Chamber in the Galtres Centre.</p>
15/66	<p>NEIGHBOURHOOD PLAN</p> <p>66.1 Councillor Nottage provided an update of the Neighbourhood Plan.</p> <p>66.2 It was AGREED that the Clerk should write to the Chairman of the NPSG and AGREE that the Terms of Reference be amended as proposed in his letter of 9th June 2015.</p>
15/67	<p>EMERGENCY EXPENDITURE</p> <p>It was noted that emergency expenditure of approximately £140 was actioned by the Clerk to repair the bollard outside NatWest in the Market Place.</p> <p>The Clerk will investigate replacing the chain on Millfields following the recent incident with the fire engine.</p>
15/68	<p>PUBLIC TOILETS</p> <p>68.1 Quotes were received from two of the three contractors with the revised specification. It was AGREED that the item would be considered at the forthcoming Town Centre Committee meeting and a decision made then when all three quotes were received.</p> <p>68.2 A request was received from A & M Cleaning for an increase in the costs for the cleaning of Public Toilets. It was AGREED to approve the request.</p>

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15/69	COMMITTEE REPORTS			
	69.1 Councillor Ellis advised that the Open Spaces Committee Meeting was held on 15/06/2015 and that there were no significant matters to report.			
	69.2 There were no other committee reports.			
15/70	CCTV SYSTEM, SERVICE & MAINTENANCE CONTRACT			
	The service and maintenance contract for 2015/2016 for the CCTV system from Exell Technology was received and the payment of £461.00 for the period of 01/06/205 to 31/05/2015 was APPROVED.			
15/71	GOOD COUNCILLORS GUIDE			
	Each councillor received a Good Councillors Guide			
15/72	SEATS			
	It was AGREED to approve the concrete base at Millfields for the installation of the seat at Millfields. The Clerk will contact the Member of the Public with a quote.			
15/73	FINANCE MATTERS			
	73.1 The income for May and the Income & Expenditure report for May 2015 were noted.			
	73.2 The following accounts were approved for payment:			
		Amount		
	Payee Name	Reference	Paid	Transaction Detail
	John Pearce	102675	640.00	Market Supervision Opening/Closing
	T Pooley	102676	196.00	Toilets
	A & M Cleaning Services	102677	480.00	Cleaning toilets
	Easingwold Town Hall Co Ltd	102678	185.14	Ad for co-opted councillor 12 x Good Councillor
	YLCA	102679	29.28	Guides
	CLANNET	102680	40.00	Monthly Wifi
	CE & CM Walker Ltd	102681	1560.00	Grass Cutting
	Howard Masters	102682	1450.00	Phase 3 NP report
	Salary 1	102683	1042.44	Salary June
	16/06/2015	102684	423.26	Salary 2 Councillor training course
	YLCA	102685	45.00	
	HM Revenue & Customs	102686	503.72	Tax and NIC
	NY Pension Fund X3300	SO	444.90	Superannuation Public Conveniences
	Hambleton District Council	DDR	78.00	Rates
	BT	DDR	44.76	Broadband
	Easingwold Tourist Information	DDR	45.60	Wifi x 2 months
	A Nelson	102687	1277.48	Miscellaneous Works
	COZIE	102688	250.00	Quarterly Donation
	The Galtres Centre	102689	78.00	NP Meeting
	BT	DDR	60.90	BT Business Bill

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	Petty Cash	102690	72.41	Petty Cash
	Total		£8924.09	
	73.4 The NYPF deficit for FY 2015/16 of £1,800 was noted and it was AGREED to pay it in full to reduce the administrative burden.			
	73.5 It was AGREED to pay Hambleton District Council £100 in full for the election			
	73.6 It was AGREED to pay cost of the revised quotation for the flower displays for two additional stone troughs from Cherryhill Nurseries of £95.78.			
15/74	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA			
	74.1 It was requested to put parking on the agenda for July's meeting			
	74.2 It was requested that the Town Centre Committee meeting take place on 29 th June 2015			
	74.3 It was requested that a special meeting be considered for CCG/Doctor healthcare following the Consultation Cafe. The Clerk will check availability of speakers.			
	74.5 It was requested to invite the Chairman of the Galtres Committee to the next council meeting.			
15/75	TOWN REPAIRS AND MAINTENANCE			
	Items to report:			
	<ul style="list-style-type: none"> • The sign at St Monica's has collapsed. • The Keep Dogs off the Grass sign has collapsed at Millfields. • There are potholes in East Avenue. 			
15/76	GLADMAN APPEAL			
	It was RESOLVED to wait for the timescales from Hambleton District Council and to put this item on the agenda for July's meeting.			
15/77	PLANNING MATTERS			
	77.1 <i>This item was taken at 8pm</i>			
	77.2 It was AGREED that the following recommendations be sent to Hambleton District Council			
	Ref No	Application details	Address	Applicant's name
	a	15/00966/CAT Proposed work to trees WISH TO SEE APPROVED	The Old Tannery Tanpit Lane Easingwold	Mrs K Riley
	b	15/01007/FUL Proposed alterations and extensions to dwelling and construction of garage WISH TO SEE APPROVED	Crankley House Crankley Lane West Low Crankley North Yorkshire	Mr Archie Burdon Cooper
	c	15/01023/FUL Change of use - Conversion of Farm Buildings into Holiday Let WISH TO SEE APPROVED	Thornhill Farm Thirsk Road Easingwold	Mrs Penny Hodgson
	d	15/01040/CAT Works to a tree in a Conservation Area WISH TO SEE APPROVED	The Vicarage Church Hill Easingwold	Mr Russell Pickering
	e	15/01010/FUL Create front private access to flat including reintroduction of doorway WISH TO SEE APPROVED.	Malt Shovel House Spring Street	Mr Charles Hobson

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			Easingwold	
f	15/01111/FUL	Replacement garage with office WISH TO SEE APPROVED	Kirkbank Church Hill Easingwold North Yorkshire	Mr & Mrs C. Reynard
g	15/01143/FUL	Change of use from commercial and residential to pre-school nursery and construction of rear extension WISH TO SEE REFUSED due to: <ul style="list-style-type: none"> • The lack of safe and convenient parking in the vicinity. Long Street is already a very busy thoroughfare. • Long Street is mainly residential and not considered a suitable location for parking. • Noise levels would have a negative impact on local residents and amenities. 	104-106 Long Street Easingwold North Yorkshire YO61 3HX	Tiddlywinks Private Day Nursery
Street Naming and Numbering: Appeals to the Inspectorate: 0 Councillor Grainger arrived at 9.30pm				
15/77	It was RESOLVED to exclude members of the press and public under the Public Bodies (Admission to Meetings) Act 1960.			
15/78	GALTRES ASSET TRANSFER 78.1 Councillor Shepherd provided an update. 78.2 The way forward was considered.			
15/79	TO RECEIVE WRITTEN APPLICATIONS FOR THE OFFICE OF PARISH COUNCILLOR TO CO-OPT TWO CANDIDATES TO FILL EXISTING VACANCIES Two candidates were co-opted to fill the existing vacancies.			
15/80	STAFFING Staffing items were AGREED .			

The meeting closed at 10.00pm

Signed.....

Date: 21/07/2015

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Correspondence to Note June 2015			
N1	15/05/2015	Oris Construction	Market Place refurbishment time schedule
N2	15/05/2015	HDC	Hambleton Parish liaison Meeting
N3	18/05/2015	NYCC	Back Lane Easingwold traffic order
N4	19/05/2015	HDC	Election Results 7 May 2015
N5	22/05/2015	NYCC	Member of Public hurt in fall outside Natwest Cash Point
N6	26/05/2015	Ahmadiyya Muslim Assoc.	Peace Event in Easingwold
N7	26/05/2015	Forget-me-not Friends	Thanks to Cllr Shepherd for role as Bake Off Judge
N8	26/05/2015	Park Lane Services	Delivery details of Pirate Ship
N9	26/05/2015	Wetherby District Lions Club	The Great Yorkshire Bike Ride
N10	26/05/2015	NYCC Thirsk Area 2	Traffic Order Request Tanpit Lane
N11	27/05/2015	Zurich Insurance	Incident outside Natwest Cashpoint
N12	01/06/2015	Xerox Finance	Schedule of payment
N13	01/06/2015	The Pensions Regulator	Nominated contact confirmation
N14	01/06/2015	Member of the Public	Easingwold United Charities agreement to be on the committee
N15	01/06/2015	Member of the Public	Request for mobile fish stall in Easingwold market
N16	01/06/2015	NPSG	Quote for writing the draft Neighbourhood Plan
N17	01/06/2015	NYCC contractor	Thornton-on-Swale Bridge
N18	02/06/2015	Rural Yorkshire	Community Emergency Planning Event
N19	02/06/2015	HDC	Withdrawal of Application for Easingwold Cricket Club license
N20	03/06/2015	HDC	Requirement to Complete Registration of Interests
N21	03/06/2015	Member of the Public	Letter to Advertiser re the library closure
N22	03/06/2015	NYCC	Pension Contribution Sheet and Payments
N23	03/06/2015	NY Police	Advice surgery in Stokesley
N24	05/06/2015	HDC	Electoral expenses forms
N25	05/06/2015	Member of the Public	Suggested pedestrian crossing by Galtres Centre and Towlers
N26	08/06/2015	Vale of York NHS	Consultation Cafe invitation