

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7PM ON
TUESDAY 21ST JULY 2015

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman), G. Ellis, J. Fowell, C. Jackson, F. Johnston-Banks, C. Barnes, N. Madden, G. Bingham, County Councillor P. Sowray

Clerk of Meeting: Mrs Jane Bentley

15/81	APOLOGIES Apologies were received from: Councillor P. Grainger, Councillor P. Nottage and Councillor N. Knapton
15/82	MINUTES It was agreed that the minutes of the Council Meeting dated 16 th June 2015 (already circulated to members) should be approved for signature.
15/83	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were 6 members of the public present; <i>Resident 1 Q1</i> Expressed approval of the new picnic benches in Claypenny Park and asked when the yellow lines would be painted in Easingwold. A NYCC has experienced many budget cuts and there is no painting currently scheduled. <i>Resident 2 Q2</i> What were the council doing to encourage more dentists in Easingwold as the lists on the current dentists were full? A: SS The Council is inviting a representative of the CCG for the Vale of York to speak at the next Council meeting and dental services will be included. <i>Resident 2</i> Suggested Haxby Dental Practice could help provide locums.
15/84	GALTRES ASSET TRANSFER Councillor Shirley Shepherd welcomed the Chairman of the Galtres Management Committee, Frank Barugh (FB). The Chairman of the Galtres Management Committee provided an update (attached Appendix 1 & Appendix 2). Councillor Madden asked what the effect would be on the leases of COZIE and the rifle club FB responded that the leases were transferred with the charity. Councillor Frank Johnston-Banks (FJB) asked what the structure of the Trustees would be and how it would affect the community. FB responded that the structure would remain the same; one representative from each of the 34 community groups in Easingwold would be nominated for membership. Voting rights remain identical. The community would not experience any change. Councillor Clive Barnes (CB) asked if the membership was fixed or flexible if another member wanted to join, FB confirmed that it was flexible. FJB asked if the car park were to remain with the Galtres Centre could they theoretically charge for parking. FB replied that they could. SS asked if the car park was handed back to Hambleton District Council must it remain a car park. FB stated not necessarily. The costs of the asset transfer were discussed and FB explained the compensation figure requested took into account 30 years of running costs and resurfacing the car park. Councillor Geoff Ellis indicated that the baseline problem for Hambleton District Council was the total cost of £331,000. FB explained that Trustees have a legal responsibility to act in the interest of the charity therefore the figure had to be based on actual costs.
15/85	NORTH YORKSHIRE POLICE An update was received from the Police and it was AGREED that the Clerk should confirm that the Council give formal permission for the Police to view the CCTV footage.
15/86	PARKING A proposal was received from Councillor Jackson and it was AGREED that a working group be set up

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	and terms of reference put in place. This item will remain on the agenda.
15/87	<p>MATTERS ARISING AND CLERK'S PROGRESS REPORT</p> <p>To note progress on action points from previous minutes (information items only)</p> <p>a) <u>Responses/letters sent:</u></p> <ul style="list-style-type: none"> • The Clerk created a temporary Street Furniture Licence for the Olive Branch which was signed by both parties and payment was received on 30.06.2015 • On Our Turf was informed that a donation for £250 for financial support for Alice in Easingwold had been agreed on 23.06.2015 • On Our Turf was informed on 23.06.2015 that they should consider the Town Council car park at Millfields as the first choice for siting the Big Top for Alice in Easingwold as Millfields is very wet in autumn and the Memorial Park as the second choice. It was recommended that the portaloos should also be placed at Millfields car park. • Two litter bins were ordered from Hambleton District Council on 23.06.2015 for Claypenny Park and Kelbalk Lane • A & M Cleaning were contacted on 25.06.2015 to confirm approval of an increase in costs for the cleaning of the Public Toilets. • Successful and unsuccessful contractors who quoted for refurbishment of the Gents Toilets were notified on 08.07.2015. • Yorkshire Water were informed that there were blocked drains in the Market Place and Crabmill Lane on 08.07.2015 • Confirmation of approval of the quote for additional flower displays for two large troughs was given to Cherryhill Nurseries on 30.06.2015 • Society of Local Council Clerks North Yorkshire Branch were informed that the Clerk would be the Hambleton Representative on 25.06.2015 • The Clerk wrote to the Chairman of the Neighbourhood Plan Steering Group on 24.06.2015 to confirm that the Terms of Reference were amended as proposed in his letter of 9th June 2015. • The Member of the Public wishing to create a Children's Council was contacted on 8.07.2015 to invite him to a meeting with a pupil from Easingwold School who is also interested in the Children's Council and the Youthworker from Easingwold School. • The Clerk contacted the Member of the Public who had an accident in the Market Square to ask her to send details of any claim she wished to make on 29.06.2015. <p>b) <u>Problems reported to NYCC & HDC:</u></p> <ul style="list-style-type: none"> • A request to NYCC was sent on 23.06.2015 to extend zig-zag lines to prevent cars parking and obstructing the bus stop outside the Primary School • The Clerk contacted NYCC on the 23.06.2015 to note the bus service reduction consultation letter and to express concern at the reduced 31X service. • Potholes on East Avenue were reported to NYCC on 25.06.2015 • NYCC were informed on the 23.06.2015 that the one way signage in Chapel Street is inadequate. <p>c) <u>Town Repairs and Maintenance</u></p> <ul style="list-style-type: none"> • Loose cobblestones were reported as an urgent issue to Snowballs on 2.06.2015 <p>d) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk –</u></p> <ul style="list-style-type: none"> • None <p>MATTERS ARISING:</p> <ul style="list-style-type: none"> • Clerk to circulate a map of Easingwold control zones in the Market Place to all councillors. • The tables which were recently installed at the Olive Branch were vandalised. This matter has been reported to the police.
15/88	CORRESPONDENCE

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	<p>Items of correspondence noted are listed at the end of these minutes.</p> <p>Correspondence for decision:</p> <p>88.1 Request from On Our Turf for use of specific areas of Easingwold for Alice in Easingwold production; the request was considered and it was agreed that Councillor Jackson should arrange to meet with Councillor Grainger to inspect Millfields Car Park for suitability for siting a Big Top</p> <p>88.2 Request from Easingwold Town Band to ask for funding for 4 performances in 2016 at the cost of £100 a time and for cleaning the memorial Park; the request was approved for May 1st, June 12th, 17th July and 11th September.</p> <p>88.3 Request from NYCC to agree to pay Grass Cutting charges; it was agreed that this appeared to be an error and the Clerk should contact NYCC to check.</p> <p>88.4 Request from a Member of the Public to run a fitness class on Millfields; the request was considered and it was agreed that the Clerk would confirm that the request was agreed in principle for a three month trial period but that the Town Council would reserve the right to review this.</p> <p>88.5 Request from Kurts Club to support a service awareness information day; this request was approved.</p> <p>88.6 Request from a Member of the Public to run a boot camp on Millfields; this was approved in principle for a three month trial period but the Town Council will reserve the right to review this and ensure that it does not take place at the same time as the fitness class.</p>								
15/89	<p>LIBRARY</p> <p>89.1 The minutes of the Open Meeting on the 8th June 2015 were approved.</p> <p>89.2 An update was received from Councillor Shepherd on the Steering Group Meeting on the 13th July 2015. The following action points were agreed:</p> <ul style="list-style-type: none"> • Visit to Great Ayton • Meeting with NYCC to discuss visioning workshop arranged for 21st August. • Next library group steering meeting arranged for 25th August 7pm in the library. 								
15/90	<p>EMERGENCY EXPENDITURE</p> <p>There was no emergency expenditure.</p>								
15/91	<p>BANK MANDATE</p> <p>This item will be carried forward to the next meeting.</p>								
15/92	<p>EVENTS COMMITTEE</p> <p>The item was considered and it was AGREED that Councillor Grainger should provide a written report for the Council Meeting in August should he be unavailable to attend.</p>								
15/93	<p>COMMITTEE REPORTS</p> <p>93.1 Councillor Tanfield advised that the Town Centre Committee Meeting was held on 28/06/2015, draft minutes were circulated and there were no significant matters to report.</p> <p>93.2 Councillor Madden advised that The Planning and Recreation Committee Meetings took place on 20th July, draft minutes were circulated and it was reported that the Parks budget required monitoring as expenditure had been high.</p> <p>93.4 Councillors Georgina Bingham and Clive Barnes were proposed by Councillor Ellis, seconded by Councillor Shepherd and appointed onto the Recreation and Open Spaces Committees.</p>								
15/94	<p>FINANCE MATTERS</p> <p>94.1 The Income & Expenditure report for June 2015 was noted.</p> <p>94.2 The following accounts for payment were approved:</p> <p>ACCOUNTS FOR PAYMENT JULY 2015</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: left;">Amount</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Payee Name	Reference	Amount	Transaction Detail				
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		Paid		
Falcon Documents Solutions Ltd	102691	233.18		Photocopier quarterly charges
Information Commissioner's Off	102692	35		Data Protection registration
NY Pension Fund X3300	102693	1800		Deficit annual payment
Exell Technology	102694	553.2		Service & Maintenance of CCTV
NYCC	102695	575		Licence to occupy Library
SOCIETY OF LOCAL COUNCIL CLERKS	102696	118.8		ILCA online training course
Easingwold Town Hall Co Ltd	102697	112.76		Advertisements
BATA	102698	22		MWC materials
CE & CM Walker Ltd	102699	1662		Grasscutting Season 2015
CLANNET	102700	40		Monthly Wifi
Hambleton District Council	102702	639.6		Two litter bins
Hambleton District Council	102703	100		Election Costs
G Snowball & Son Ltd	102704	168		Repairs to damaged bollard
Yorkshire Water	102705	173.31		Toilets water and sewerage
K&UO Internal Drainage Board	102706	4.39		Land Drainage
Salary 1	102707	1071.05		Salary 1
Salary 2	102708	513.51		Salary plus mileage
John Pearce	102709	800		Market Stalls Contract
HM Revenue & Customs	102710	519.3		Tax & NI
NY Pension Fund X3300	DDR	466.31		Superannuation
Easingwold Tourist Information	DDR	22.8		Wifi
BT	DDR	44.76		Internet Services
T Pooley	102711	259		Open/close Public Toilets
A Nelson	102712	1721.51		Miscellaneous Works
Easingwold District Lions Club	102713	225		Donation
Park Lane Services Ltd	102714	5760		Pirate Ship Claypenny
Richard Graves	102715	300		Rockin All Over the Wold donat
RMJ Property Services Ltd	102716	336		Installation of junior posts
Petty Cash	102717	49.41		Top Up
A & M Cleaning Services	102718	734.87		Cleaning Public Toilets

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	Total	19060.76		
15/95	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA			
	95.1 Cobbling in the Market Place to be attended to urgently.			
	95.2 Councillor Jackson to investigate the blocked drain in the Market Place.			
15/96	TOWN REPAIRS AND MAINTENANCE			
	Items to report:			
	<ul style="list-style-type: none"> • Investigate the overgrown path around the football club 			
15/97	GLADMAN APPEAL			
	Councillor Ellis stated that Hambleton District Council would be sending out a letter and once the letter is received Easingwold Town Council will place a notification in the Easingwold Advertiser.			
15/98	PLANNING MATTERS			
	98.1 <i>This item was taken at 8pm</i>			
	98.2 It was AGREED that the following recommendations be sent to Hambleton District Council			
	Ref No	Application details	Address	Applicant's name
	c	15/01256/FUL Construction of 5 new Dwellings together with ancilliary works, access and parking Wish to see APPROVED subject to reducing trees in height or replacing them and refurbishing the fence.	Shepherds Garth, 149 Long Street, Easingwold North Yorkshire	Moorside Developments Ltd
	f	15/01244/FUL Removal of pitched roof, construction of balcony/sitting out area at first floor level Wish to see APPROVED	The Cobbles Market Place Easingwold	Mr & Mrs Brian Hodgson
	g	15/01350/RPN Prior Notification for a larger home conservatory to the rear of the dwelling house extending 3.8m beyond the rear wall of the original dwelling, 2.2m at the eaves, and a maximum height of 3.3m above ground. Wish to see APPROVED	37 Prospect Avenue Easingwold North Yorkshire YO61 3GF	Mr & Mrs Oliver
	h	15/01269/FUL Proposed demolition of existing detached outbuilding and construction of new outbuilding for multi-use Wish to see APPROVED	East House Raskelf Road Easingwold North Yorkshire	Mr & Mrs Prince
	i	15/01331/FUL Replacement windows and door, re-rendering, alterations to doorway and construction of new entrance gate Wish to see APPROVED subject to the approval of the Conservation Officer	Tudor Rose Cottage 1 Tanpit Lane Easingwold North Yorkshire	Mr R Peters
	j	15/01289/FUL Construction of an extension to an agricultural building Wish to see APPROVED	Woodfield Farm Crankley Lane East Easingwold	Mr R Cornforth
	k	15/01338/FUL Re-lining of car park and installation of Perspex screens over front boarded windows for retail graphics Wish to see APPROVED	179 Long Street Easingwold North Yorkshire YO61 3JB	The Co- operative Group

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	l	15/01320/TPO	Proposed work to tree subject to Tree Preservation Order No. 1997/12 Wish to see APPROVED	22 Copperclay Walk Easingwold	Mr D Mather
	m	15/01464/TPO	Proposed work to tree subject to Tree Preservation Order No. 1997/12 Wish to see APPROVED	9 Larch Rise Easingwold	The Owner/Occupier
	n	15/01404/TPO	Proposed work to tree subject to Tree Preservation Order Wish to see APPROVED	11 Lockwood Lane Easingwold	Mrs Julia Sharp
	p	15/01549/RPN	Prior Notification for a larger home extension to the rear of the dwellinghouse extending 4.580m beyond the rear wall of the original dwelling, 3.0m at the eaves, and a maximum height of 3.9m above ground level. Wish to see APPROVED	6 Highland Court Easingwold	15/01549/RPN
	q	15/01513/CAT	Proposed crown reduction to three conifer trees Wish to see APPROVED	Ivelet House 6 The Spinney Easingwold	15/01513/CAT
	r	15/00936/FUL	Construction of front access steps and handrail Wish to see APPROVED	15 Long Street Easingwold	15/00936/FUL
<p>Street Naming and Numbering: Appeals to the Inspectorate: 0</p>					
15/99	It was RESOLVED to exclude members of the press and public under the Public Bodies (Admission to Meetings) Act 1960.				
15/100	EASINGWOLD HONOURS The way forward was considered.				
15/101	STAFFING Staffing items were AGREED .				

The meeting closed at 9.30pm

Signed.....

Date: 18/08/2015

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Correspondence to Note July 2015			
N1	12/06/2015	NYCC	Library Open Meeting copy of Presentation
N2	12/06/2015	HDC	Gate Grains Lane Footpath closure
N3	15/06/2015	Rural Yorkshire	Community Friendly Buildings Events North Yorkshire
N4	15/06/2015	U3A Easingwold	Town Council Website U3A request to update link
N5	15/06/2015	YLCA	Advice on creating a Young Person's Council
N6	16/06/2015	Councillor	Easingwold Costs for Library
N7	16/06/2015	Royal Air Force	Increased Activity at RAF Leeming 15/6-9/7, 12-31/7 and 23-31/07/2015
N8	19/06/2015	YLCA	Community Renewable Energy Workshop
N9	22/06/2015	Member of Public	Objection to Pre-school nursery
N10	22/06/2015	Chairman of NSP	Recommendations for Awards
N11	23/06/2015	Heir Hunter Uk	Request for Information under FOI Act
N12	26/06/2015	NYCC	Drop kerb on Crabmill Lane
N13	29/06/2015	NHS Yorkshire & Humber Commissioning Support Unit	Health & Wellbeing in Easingwold
N14	30/06/2015	SOCIETY OF LOCAL COUNCIL CLERKS	SOCIETY OF LOCAL COUNCIL CLERKS Branch Representative invitation to Meeting
N15	03/07/2015	HDC	Update/street naming & numbering booklet/Know your councillor leaflet
N16	03/07/2015	NHS Foundation Trust	Tree maintenance Millfields Open Space
N17	10/07/2015	RBS Software	Summer Newsletter
N18	10/07/2015	ILCA	Passing ILCA Training and next steps
N19	10/07/2015	HDC	Easingwold Haxby-Robinson Bowling Club
N20	13/07/2015	Market Trader	Condition of Market Stalls & Photos
N21	13/07/2015	HDC	Illegal and Unauthorised Encampments

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