

MINUTES OF EASINGWOLD TOWN COUNCIL MEETING
HELD AT THE GALTRES CENTRE EASINGWOLD AT 7.00 PM
ON TUESDAY 20TH OCTOBER 2015

PRESENT: Councillors S. Shepherd (Chairman), R. Tanfield (Vice-Chairman)
 C. Jackson, F. Johnston-Banks, C. Barnes, G. Ellis, N. Madden, G.
 Bingham, P. Nottage, P. Grainger, County Councillor P. Sowray,
 District Councillor N. Knapton

Clerk of Meeting: Mrs Jane Bentley
Assistant Clerk: Mrs Jean Fairbrother
(Observing)

15/149	APOLOGIES Apologies were received from District Councillor Chris Rooke
15/150	MINUTES The minutes of the Council Meetings dated 15 th September 2015 (previously circulated) were approved.
	It was AGREED to adjourn the meeting for up to 15 minutes to take questions through the Chairman from members of the public. All items raised by the public are recorded to enable the council to deal with at the appropriate time. There were 2 members of the public present; Question 1 Could the Town Council set up its own Facebook page so that it may act as a body? Question 2 Request to distribute a leaflet on a fracking meeting
15/151	NORTH YORKSHIRE POLICE The Chairman welcomed Inspector David Murray and Sergeant Frances Hannan from North Yorkshire Police. Inspector Murray provided an update on the current situation and explained his remit. Additional patrolling has been put in place to try and curtail vandalism however the crime rate is very low. Councillor Barnes asked if the issue of parking on double yellow lines could be addressed and Inspector Murray agreed to look at the item at the next opportunity.
15/152	SEWERAGE & SURFACE WATER PROBLEMS IN EASINGWOLD 152.1 An update was received from Councillor Jackson. It was AGREED that the Clerk would forward Councillor Jackson's report to all councillors and put the report on Easingwold Town Council headed paper. The Chairman extended special thanks to Councillor Jackson for his report and hard work. Councillor Knapton explained that Hambleton District Council were addressing the drainage dossier letter and would be contacting Easingwold Town Council in the near future. This item will remain on the agenda for November 2015. 152.2 An email from Councillor Barnes was received and noted.
15/153	CAR PARKING Councillor Nottage, Chairman of the parking sub-committee, provided an update and explained that there will be a meeting before the December Council Meeting when more information will be available. It was AGREED that the Clerk should liaise with Councillor Nottage to arrange for signage to be placed in Millfields car park.
15/154	MATTERS ARISING AND CLERK'S PROGRESS REPORT To note progress on action points from previous minutes (information items only) a) <u>Responses/letters sent:</u> <ul style="list-style-type: none"> • An email was sent on 21/09/2015 to Easingwold and District Art Society in response to their request to hang a banner in the Market Place from 19th to 23rd October; request approved. • An email was sent on 21/09/2015 to Royal British Legion Poppy Appeal to respond to a request to apply for a static collection point on Friday 20th October, Saturday 31st October, Friday 6th November and Saturday 7th November; request approved.

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	<ul style="list-style-type: none"> • An email was sent to the member of the public regarding housing refugees on 21/09/2015 following information received from Councillor Chris Rooke. • A letter was sent on 21/09/2015 to the British Legion confirming that the land outside Medd's is not council property. • Councillor Jackson and the Clerk and Assistant Clerk have been booked on the training event 'Understanding the Planning System' from YLCA. • The Clerk emailed Hambleton Safety Partnership to request a speed check on 21/09/2015 for the area in front of Easingwold School • The Clerk emailed St Leonard's hospice to check the date of the Christmas tree light switch on 6/10/2015, no response received to date. NB date proposed is 2/12/2015. • The Clerk contacted the British Legion regarding the cleaning of the cenotaph and met with the Secretary on 12th October to take photographs of the cenotaph and discuss the way forward <p>b) <u>Problems reported to NYCC & HDC:</u></p> <ul style="list-style-type: none"> • Pot holes near the entrance of the Galtres Centre were reported to NYCC on 7/10/2015 • The hole in the pavement in the market place was reported to NYCC on 7/10/2015 <p>c) <u>Town Repairs and Maintenance</u></p> <p>d) <u>Events in the Market Place granted under the delegated powers of the Chairman and Clerk</u> –</p> <ul style="list-style-type: none"> • Request for Easingwold Lions Carol Concert to be held in the Market Place on Saturday 19th December at 5.30pm , to use the electric point for lighting, loudspeakers etc and to hang an advertising banner from the market cross in the 10 days prior to the concert; request granted under delegated powers by the Chairman on 15/09/2015 • Request from Easingwold pre-school playgroup to hold a cake stall in the Market Place on 10th October 2015; request granted under delegated powers by the Chairman on 23/09/2015 • Request from Churches Together in Easingwold regarding the Easingwold Nativity on 19th December, 10am-12 noon for people dressed as characters from the Christmas story to be in the town to meet residents and to place two sheep in a pen on the Green outside the Co-Op for that morning, supervised by the person who brings them; request granted under delegated powers by the Chairman on 16/09/2015 • Request from Member of the Public to use the Memorial Park for Rocket ball during Little Fest, involving putting up a small netting count on the grass; request granted under delegated powers by the Chairman on 23/09/2015. <p>• MATTERS ARISING: There were no matters arising.</p>
15/155	<p>CORRESPONDENCE</p> <p>Items of correspondence noted are listed at the end of these minutes.</p> <p><u>Correspondence for decision:</u></p> <p>155.1 A request to book the Market Square for a plant sale for Cancer Research UK on Sunday 5th June 2016; request approved.</p> <p>155.2 A request from the Easingwold Scout District Chair to help fund the Easingwold Community Minibus; it was agreed that the Clerk should invite the Chair to present the case at the November Council Meeting.</p> <p>155.3 A request to agree that the Clerk joins the Yorkshire & Humber Regional Training Partnership</p>

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	for tutoring and support whilst undertaking Cilca; request approved .																																																								
15/156	<p>COZIE</p> <p>Councillor Madden provided an update on COZIE and explained that it was currently closed due to several factors. The AGM will take place at the Galtres Centre on 2nd November at 7.00pm and decisions about its future will be made then. Councillor Sowray AGREED to enquire about youth services at NYCC.</p>																																																								
15/157	<p>EMERGENCY EXPENDITURE</p> <p>There was no emergency expenditure.</p>																																																								
15/158	<p>PUBLIC TOILETS</p> <p>A quote was received from Aztec Associates and it was AGREED that the Clerk should ask two other companies to re-quote as previous quotes did not include additional items highlighted by the site visit.</p>																																																								
15/159	<p>EVENTS COMMITTEE</p> <p>159.1 The Chairman congratulated Councillor Grainger on Little Fest. Councillor Grainger AGREED to send an email report before the November Council Meeting.</p> <p>159.2 Councillor Bingham gave an update on the Christmas market taking place on the 5th December.</p> <p>159.3 There were no other matters considered.</p>																																																								
15/160	<p>COMMITTEE REPORTS</p> <p>160.1 The Finance & General Purposes Committee report of 5th October 2015 was received and it was AGREED that the Miscellaneous Works Contractor's contract be renewed for a further 3 years. It was also AGREED that the Clerk contact Hambleton District Council to investigate modern.gov and tablet systems appropriate for Town Councils.</p> <p>160.2 The Recreation Committee report of the 19th October 2015 was received and the budget proposals and recommendations for the Skate Park were noted.</p> <p>160.3 There were no other committee reports.</p>																																																								
15/161	<p>FINANCE MATTERS</p> <p>161.1 The income for previous month and the Income & Expenditure report for September were noted.</p> <p>161.2 The following payments for October 2015 were approved:</p> <p style="text-align: center;">LIST OF PAYMENTS OCTOBER 2015</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: left;">£</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr> <td></td> <td></td> <td></td> <td>Remembrance Day</td> </tr> <tr> <td>Royal British Legion</td> <td>102768</td> <td>150.00</td> <td>Parade</td> </tr> <tr> <td>York Citizens Theatre Trust</td> <td>102769</td> <td>200.00</td> <td>Donation</td> </tr> <tr> <td>Staples Direct</td> <td>102770</td> <td>80.44</td> <td>Stationery</td> </tr> <tr> <td>NYCC</td> <td>102771</td> <td>270.00</td> <td>Salt Bins</td> </tr> <tr> <td></td> <td></td> <td></td> <td>MWC materials & EIB</td> </tr> <tr> <td>BATA</td> <td>102772</td> <td>88.23</td> <td>vouchers</td> </tr> <tr> <td>ME Willis Ltd</td> <td>102773</td> <td>37.56</td> <td>MWC materials</td> </tr> <tr> <td>Exell Technology</td> <td>102774</td> <td>1425.60</td> <td>Additional CCTV</td> </tr> <tr> <td>Easingwold Town Hall Co Ltd</td> <td>102775</td> <td>497.17</td> <td>Neighbourhood Plan ads</td> </tr> <tr> <td>CE & CM Walker Ltd</td> <td>102776</td> <td>780.00</td> <td>Grass Cutting</td> </tr> <tr> <td>YLCA</td> <td>102777</td> <td>115.00</td> <td>Planning Seminar</td> </tr> <tr> <td>CLANNET</td> <td>102778</td> <td>40.00</td> <td>Wifi</td> </tr> </tbody> </table>	Payee Name	Reference	£	Transaction Detail				Remembrance Day	Royal British Legion	102768	150.00	Parade	York Citizens Theatre Trust	102769	200.00	Donation	Staples Direct	102770	80.44	Stationery	NYCC	102771	270.00	Salt Bins				MWC materials & EIB	BATA	102772	88.23	vouchers	ME Willis Ltd	102773	37.56	MWC materials	Exell Technology	102774	1425.60	Additional CCTV	Easingwold Town Hall Co Ltd	102775	497.17	Neighbourhood Plan ads	CE & CM Walker Ltd	102776	780.00	Grass Cutting	YLCA	102777	115.00	Planning Seminar	CLANNET	102778	40.00	Wifi
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Blachere Illumination	102779	1845.90	Christmas Lights Wreath Remembrance
RBL Poppy Appeal	102780	19.25	Day
SLCC	102781	40.00	Training Day Local Councils
NALC	102782	54.99	Explained Flowers for 100 year old
The Flower Shop	102783	35.00	Easingwold in Bloom trophies
Fox's Trophies	102784	98.40	trophies
NP printing	102785	64.24	NP printing
Communicorp	102786	75.00	Local Councils Update
The Planning Cooperative	102787	420.00	NP summary proposals
GH Smith & Son	102788	217.00	Printing of NP
Easingwold Town Band	102789	200.00	Performances
Yorkshire Water	102790	494.44	Rates & Water
Councillor	102791	42.36	Photocopying
Councillor	102792	24.00	Equipment hire
HM Revenue & Customs	102793	493.05	Tax & NI
J Pearce	102794	800.00	Market Stalls contract
Falcon Documents Solutions Ltd	102795	200.62	Photocopier/printer
Petty Cash	102796	95.47	Top up petty cash
YH RTP	102797	300.00	Training
Cultural Industries Quarter Ag	102798	720.00	NP Desktop publishing
Salary 1	BP	1027.69	Salary 1
Salary 2	BP	433.40	Salary 2
A & M Cleaning Services	BP	545.00	Cleaning public toilets
A Nelson	BP	1253.00	MWC
Cultural Industries Quarter Ag	BP	240.00	Cycling map NP
Salary 1	BP	36.45	Travel Allowance
BT	DDR	46.80	Internet Services
HDC	DDR	78.00	Rates for toilets
ETIC	DDR	22.80	WIFI
NY Pension Fund X3300	SO	441.98	Superannuation
Total Payable		14048.84	
161.3 A letter from Hambleton District Council regarding Parish Precept arrangement for the Financial Year 2016/17 was received and it was AGREED that the budget for 2016/17 should be approved at the December Council Meeting.			

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15/162	URGENT ITEMS AND ITEMS FOR THE NEXT AGENDA			
	There was a request that the hedgehog homes are put in place in Chase Garth in time for hibernation.			
15/163	TOWN REPAIRS AND MAINTENANCE			
	The pirate ship at Claypenny has damaged binoculars The bamboo canes need securing in the Memorial Park			
15/164	PLANNING MATTERS			
	<i>This item was taken at 8.00pm.</i>			
	164.1 It was AGREED that Planning Committee recommendations following the meeting on 19 th October should be approved as set out in the following minutes of the meetings:			
	Ref No	Application details	Address	Applicant's name
a	15/01986/MRC	Application to vary Condition 6 of 14/02589/FUL - increase in size of, and addition of lantern roof light to orangery DEADLINE PASSED	Linsley House 93 Long Street Easingwold	Mrs Kay Sparrow
b	15/02020/CAT	Proposed work to trees DEADLINE PASSED	1 Woodyard Court Long Street Easingwold	Mrs J Johns
c	15/01944/FUL	Removal of 1 existing external ATM. Installation of new ATM in new location Wish to see APPROVED	HSBC Market Place Easingwold	HSBC Corporate Real Estate
d	15/02075/FUL	Conversion of domestic stores building into domestic garage and storage unit Wish to see APPROVED	The Nook Back Lane Easingwold	Mr & Mrs Ian Harris
e	15/02100/TPO	Application for works to a tree subject to a Tree Preservation Order 1997/15 Wish to see APPROVED	12 Mallison Hill Drive Easingwold	Mr G Rawles
f	15/02099/CAT	Application for works to trees in a conservation area Wish to see APPROVED	The Bungalow 15 Bonneycroft Lane Easingwold	Dr S Parker
g	15/02215/FUL	Change of use of commercial premises from A1 business class (Shops) to A2 business class (Financial and professional services) Wish to see APPROVED	108 Long Street, Easingwold York YO61 3HX	Dentons SIPP W Mowatt
h	15/02144/FUL	New warehouse for storage purposes Wish to see APPROVED	Industrial Textiles and Plastics Limited Stillington Road Easingwold North Yorkshire	Industrial Textiles And Plastics Limited

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	i	15/02210/FUL	Revised application for alterations and extensions to clubhouse facilities Wish to see APPROVED	Easingwold Cricket Club Back Lane Easingwold North Yorkshire	Trustees of Easingwold Cricket Club
164.2 Decisions on planning applications considered by Hambleton District Council and applications for new dwellings approved were noted.					
15/165	EASINGWOLD GREEN SPACES COMMUNITY GROUP It was agreed to close the meeting for a presentation from the group. 165.1 A proposal was received from the group and it was AGREED that the Clerk would investigate ownership of Chase Garth land and requirements for public liability insurance. The decision to approve the proposal would be taken at the November Council Meeting once ownership and insurance details were confirmed. 165.2 A proposal regarding roadside verges in Easingwold was received.				
15/166	EASINGWOLD PUBLIC OPEN SPACE ACTION PLAN An email was received from the Communities Manager at Hambleton District Council and it was AGREED that the following projects should be added to the plan: 1. Running track and drainage in Millfields Park, adjacent to the proposed trim trail (Clerk to investigate cost of track with running club) 2. Chase Garth project £5,000 3. Millfields Pond Project £10,000 4. Bike track in Millfields £ 5,000				
15/167	NEWSLETTER The newsletter was approved.				
15/168	WIFI The Clerk gave an update and it was agreed that the Clerk should obtain further information from the businesses for the November Council Meeting to decide on the way forward.				
15/169	NEIGHBOURHOOD PLAN Councillor Nottage provided an update. A special meeting to approve the plan will be held on 30 th November in the Lounge, the Galtres Centre				
15/170	EASINGWOLD LIBRARY Councillor Shepherd provided an update and confirmed that the expression of interest had been submitted to NYCC.				
15/171	MEETING DATES The Meeting Dates were approved.				

The meeting closed at 21.50 pm

Signed.....

Date: 17/11/2015

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Correspondence To Note: October 2015			
Note	Date Received	From	Subject
N1	09/09/2015	Councillor	Persimmon homes resident request/ Community Orchard
N2	09/09/2015	NY Police	Surgery Poster Sept 2015
N3	09/09/2015	Wren	Grant Application Submission
N4	14/09/2015	NY Police	Newsletter from Police & Crime Commissioner
N5	14/09/2015	RAF Linton on Ouse	Increased aircraft Noise
N6	14/09/2015	Councillor	Persimmon homes/ Community Orchard
N7	15/09/2015	NHS Yorkshire & Humber CSU	Media Release and Stakeholder Information
N8	18/09/2015	Wheelscape	Images for Millfield Skatepark
N9	21/09/2015	Pre-School Playgroup request	Request to have cake stall on Market Cross
N10	21/09/2015	HDC	Planning Application 15/01821/FUL
N11	21/09/2015	Councillor NYCC	Library Information Event Poster
N12	21/09/2015	Councillor	Thornton on Swale Bridge Closure
N13	22/09/2015	YLCA	Councillor Training
N14	25/09/2015	Chairman	Planning application 15/01821/FUL
N15	25/09/2015	Chairman	Easingwold pre-School Playgroup request
N16	28/09/2015	NYCC	Overgrown trees on Gate Grains Lane Easingwold
N17	28/09/2015	Member of public	Wood bordering Mallison Hill Drive
N18	28/09/2015	Member of public	Easingwold Drainage
N19	28/09/2015	Groundwork	Town Council Grant Project Extension to 10 December for the Neighbourhood Plan
N20	28/09/2015	Newsquest Ltd	Enquiry about Easingwold
N21	29/09/2015	NYCC	Acknowledgement of Drainage Letter
N22	02/10/2015	RAF Leeming	Increased activity
N23	02/10/2015	Neighbourhood Watch	New Members
N24	02/10/2015	NYCC	Lights on Footpath near Millfield Surgery
N25	05/10/2015	NYCC	Salt Bins

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N26	05/10/2015	Member of the Public	Millfield car park
N27	05/10/2015	Member of the Public	Planning Appeal in Stokesley
N28	05/10/2015	Road Closure Order for Remembrance Parade	HDC
N29	05/10/2015	Zurich Municipal	Insurance premium tax
N30	05/10/2015	HDC	Draft Neighbourhood Plan
N31	05/10/2015	RAF Linton on Ouse	Night Flying
N32	07/10/2015	Library Theatre	Touring plays
N33	09/10/2015	NHS Vale of York CCG	Easingwold World Cafe Event
N34	09/10/2015	Member of the Public	Gladman Planning Appeal
N35	07/10/2015	HDC	Planning Committee Site visits
N36	12/10/2015	Yorkshire Energy Partnership	Renewable information event
N37	12/10/2015	HDC	Gladman Appeal - Redetermination Appeal
N38	12/10/2015	HDC	Invitation to the meeting of the Planning Committee re: 15/01821/FUL retrospective application Kirkstone, Chapel Street
N39	21/09/2015	YLCA	Cost & Installation of Defibrillator