

EASINGWOLD TOWN COUNCIL
Annual Meeting of the Council to be held in the Lounge, the Galtres Centre 20th May 2025
7.00pm or on the rising of the Annual Parish Assembly

AGENDA

1.	ELECTION OF CHAIRMAN To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office To note the Chairman's Allowance for 2025/26 is £150.00
2.	ELECTION OF VICE-CHAIRMAN To elect a Vice-Chairman
3.	GENERAL POWER OF COMPETENCE To resolve that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: Electoral Mandate: At the time the resolution is passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council 8 councillors have been elected. Qualified Clerk At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)
4.	APOLOGIES To note apologies and consider approval of reasons given.
5.	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda.
6.	MINUTES To receive and approve the minutes of the meeting of the Council of 15 th April 2025.
7.	CLERK'S PROGRESS REPORT <ul style="list-style-type: none"> • The sink hole is being repaired w/c 12th May 2025 • The ivy and foliage are being removed from the toilet block to allow room for a bench to be placed near the bus stop • An email was sent to Easingwold Tourist Information Centre to agree to a donation of £250 for the reprinting of 500 Visitor Leaflets • An email was sent to the RBL to approve their request for an advert for £71.50 • An email was sent to Easingwold Community Library to confirm that Easingwold Town Council will support the Speaking in Tongues Festival and will fund a banner up to the sum of £250 • An email was sent to the Hesley Group to confirm support of the Fun Run and Family Day in principle and advice regarding the dates of the fun run that has already been organised • The refurbishment of the gents toilets will take place w/c 19th May 2025 • The re-siting of the benches in the Memorial Park will take place on the 27/28 of May 2025
8.	NORTH YORKSHIRE POLICE To receive an update from North Yorkshire Police.
9.	ACTION PLAN To receive the action plan and resolve the way forward.
10.	NORTH YORKSHIRE COUNCIL To receive an update from North Yorkshire Council to include EV updates.
11.	COMMITTEE REPORTS & MATTERS <p>11.1 To review the committee structures and terms of reference and resolve the way forward</p> <p>11.2 To review the working group structures and resolve the way forward</p> <p>11.3 To review the representation on outside bodies and resolve the way forward</p> <p>11.4 To receive and approve the minutes of the Operations committee meeting from the 14th of April 2025 and to receive the minutes of the Recreation & Open Spaces Committee meeting from the 19th of May 2025.</p> <p>11.5 To receive updates from the Working Groups and to resolve the way forward.</p>

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12. CORRESPONDENCE	a) Correspondence for decision		
	Correspondence for Decision: May 2025		
	No.	Date Received	Request From
			Request
	N1	24/04/2025	Rockin' All Over the Wold
			2025 organisational requests and a donation request of £450.
	b) To note – to be circulated prior to the meeting		
13. ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2024/25	<p>13.1 To receive, consider and resolve to approve the Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor E. Whiteside and the Internal Auditors.</p> <p>13.2 To consider the Accounting Statements by the members meeting as a whole.</p> <p>13.3 To approve the Accounting Statements by resolution.</p> <p>13.4 To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.</p> <p>The Annual Governance and Accountability Return should then be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 30th June 2025</p> <p>13.5 To consider any other matters.</p>		
14. EMERGENCY EXPENDITURE	To note and approve any emergency expenditure actioned by the Clerk since the last meeting.		
15. FINANCE MATTERS	<p>15.1 To note income from previous month and the Income & Expenditure Report for 30th April 2025.</p> <p>15.2 To approve accounts for payment (list to be circulated prior to the meeting).</p> <p>15.3 To receive the asset register and resolve the way forward</p> <p>15.4 To consider any other matters.</p>		
16. TOWN REPAIRS AND MAINTENANCE	To notify the Clerk of requirements and actions to be taken.		
17. 50TH ANNIVERSARY OF THE FRIDAY MARKET	To receive an update from the Clerk's office, review the proposal for celebrations and resolve the way forward.		
18. CASUAL VACANCY – CO-OPTION OF COUNCILLOR	To receive an update on the Casual Vacancy process and resolve the way forward.		
19. FRIENDLINESS INITIATIVE	To receive a revised proposal for the format of the Friendliness teas from Councillor Shepherd and agree the way forward.		
20. CHRISTMAS LIGHTS REPAIR	To receive a quote for repairs to the Christmas Lights from Acorn Lighting and resolve the way forward.		
21. STORAGE FACILITY	To receive an email from Councillor Johnston-Banks and agree the way forward		
22. PLANNING MATTERS	<p><u>This item will be taken at 8.00pm</u></p> <p>22.1 To consider Town Council response to planning applications received (see list attached)</p> <p>22.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.</p>		

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Town Clerk
Easingwold Library, Market Place, Easingwold, York, YO61 3AN
Tel: 01347 822422
e-mail: clerk@easingwold.gov.uk

NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.