

**RECREATION & OPEN SPACES COMMITTEE MEETING – 7.30PM OR ON THE
RISING OF THE PLANNING COMMITTEE
18TH AUGUST 2025, THE COUNCIL CHAMBER, THE GALTRES CENTRE**

AGENDA

1.	Apologies To note any apologies and reasons given
2.	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public.
3.	Action Plan To receive the action plan and agree any actions required
4.	Clerk's Progress Report <ul style="list-style-type: none"> • Arrangements have been made for the summer watering of the town centre plants • The volunteer group has been carrying out work in Millfield • The memorial bench has been installed on the horseshoe path in Millfield • The entrance to Chase Garth has been completed by Forth Plant • GB Sport & Leisure has been appointed to carry out the Annual Inspections • The diseased sycamore tree in Drovers Court has been allocated to Greg Milburn to fell as emergency expenditure • The storm damaged silver birch by the container has been felled under emergency expenditure • The Lighting Project in Millfield is ongoing • Forth Plant has completed the work to the surface of the Memorial Park • The Giant Hogweed in Mallison Hill Woods has been cordoned off and treated • The tree work identified in the survey in Chase Garth, the Memorial Park and the Town Centre has been completed by Top Cut Trees
5.	Millfield <p>5.1 To receive an email from a member of the public regarding the blackthorn hedge and resolve the way forward</p> <p>5.2 To receive an email from a member of the public regarding the permissive route and resolve the way forward</p> <p>5.3 To receive the management plan and review progress and required actions</p> <p>5.4 To review the Millfield Meadow Management Plan and agree any actions</p> <p>5.5 To receive an email from Councillor Bilson regarding sowing wild flowers in the North meadow and to resolve the way forward</p> <p>5.6 To receive quotes for stoning of the path and agree the way forward</p>
6.	Chase Garth To receive an update from the Working Group and resolve the way forward
7.	Open Spaces Management <p>7.1 To review the Miscellaneous Open Space Management Plan and resolve the way forward</p> <p>7.2 To review the arrangements for maintenance of Stonefield Garth and resolve the way forward</p>
8.	Playgrounds To receive the quarterly inspection of the Memorial Park and agree any actions
9.	Trees <p>9.1 To receive the tree survey report for Stonefield Garth, Drovers Court, the rest of Millfields, the allotments and Mallison Hill Woods and to determine the work required for contractors to quote for.</p> <p>9.2 To receive quotes for cutting down the dogwood by the containers and removing the brash and agree the way forward</p> <p>9.3 To receive the VALID report on the veteran oak and resolve the way forward</p> <p>9.4 To receive quotes for work on the ash tree in Millfield and agree the way forward</p>

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10.	Risk Assessment To review progress on the Risk Assessment and agree any actions required
11.	Finance To note the financial position as of 31 st July 2025
12.	Date of the Next Meeting 17 th November 2025 at 7.30pm or on the rising of the Planning Committee

12th August 2025

Mrs. J. Bentley

Town Clerk

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NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.