

EASINGWOLD TOWN COUNCIL
Annual Meeting of the Council to be held in the Lounge, the Galtres Centre 19th May 2026
7.00pm or on the rising of the Annual Parish Assembly

AGENDA

1.	ELECTION OF CHAIRMAN To elect a Chairman (who is also Town Mayor) and to receive the Chairman's Declaration of Acceptance of Office To note the Chairman's Allowance for 2026/27 is £100.00																
2.	ELECTION OF VICE-CHAIRMAN To elect a Vice-Chairman																
3.	GENERAL POWER OF COMPETENCE To resolve that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: Electoral Mandate: At the time the resolution is passed, at least two thirds of the council must hold office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council 8 councillors have been elected. Qualified Clerk At the time that the resolution is passed, the Parish Clerk must hold a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)																
4.	APOLOGIES To note apologies and consider approval of reasons given.																
5.	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda.																
6.	MINUTES To receive and approve the minutes of the meeting of the Council of 20 ^h April 2026.																
7.	CLERK'S PROGRESS REPORT <ul style="list-style-type: none"> • The casual vacancy has been advertised • An email was sent to Councillor Knapton to confirm that no action was required for the Inspire Fund • An email was sent to Ryedale Skate School allowing them use of the skate park to give lessons provided that Easingwold Town Council is kept informed and that other users can always access the skate park • The internal audit has taken place on 6th May 2026 																
8.	NORTH YORKSHIRE POLICE To receive an update from North Yorkshire Police.																
9.	ACTION PLAN To receive the action plan and resolve the way forward.																
10.	NORTH YORKSHIRE COUNCIL To receive an update from North Yorkshire Council.																
11.	COMMITTEE REPORTS & MATTERS 11.1 To review the committee structures and terms of reference and resolve the way forward 11.2 To review the working group structures and resolve the way forward 11.3 To review the representation on outside bodies and resolve the way forward 11.4 To receive and approve the minutes of the Operations committee meeting from the 20 th of April 2026 and to receive the minutes of the Recreation & Open Spaces Committee meeting from the 18 th of May 2026. 11.5 To receive updates from the Working Groups and to resolve the way forward.																
12.	CORRESPONDENCE a) Correspondence for decision																
	Correspondence for Decision: May 2026																
	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: center;">No.</th> <th style="text-align: center;">Date Received</th> <th style="text-align: center;">Request From</th> <th style="text-align: center;">Request</th> </tr> </thead> <tbody> <tr> <td style="text-align: center;">N1</td> <td style="text-align: center;">12.05.26</td> <td style="text-align: center;">Member of the public</td> <td style="text-align: center;">Double yellow lines</td> </tr> <tr> <td style="text-align: center;">N2</td> <td style="text-align: center;">24.4.26</td> <td style="text-align: center;">COZIE</td> <td style="text-align: center;">Request for funding</td> </tr> <tr> <td style="text-align: center;">N3</td> <td style="text-align: center;">28.4.26</td> <td style="text-align: center;">Member of the public</td> <td style="text-align: center;">Sponsored car wash</td> </tr> </tbody> </table>	No.	Date Received	Request From	Request	N1	12.05.26	Member of the public	Double yellow lines	N2	24.4.26	COZIE	Request for funding	N3	28.4.26	Member of the public	Sponsored car wash
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	N4	08.05.26	1st Easingwold Scouts	Fireworks Spectacular
	N5	12.05.26	Huby & Sutton Show	Request to have a Gazebo outside Co-op
	b) To note – to be circulated prior to the meeting			
13.	ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025/26			
	13.1 To receive, consider and resolve to approve the Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor E. Whiteside and the Internal Auditors.			
	13.2 To consider the Accounting Statements by the members meeting as a whole.			
	13.3 To approve the Accounting Statements by resolution.			
	13.4 To ensure the Accounting Statements are signed and dated by the person presiding at the meeting at which that approval is given.			
	The Annual Governance and Accountability Return should then be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 1 st July 2026			
	13.5 To consider any other matters.			
14.	EMERGENCY EXPENDITURE			
	To note and approve any emergency expenditure actioned by the Clerk since the last meeting.			
15.	FINANCE MATTERS			
	15.1 To note income from previous month and the Income & Expenditure Report for 30 th April 2026.			
	15.2 To approve accounts for payment (list to be circulated prior to the meeting).			
	15.3 To consider any other matters.			
16.	TOWN REPAIRS AND MAINTENANCE			
	To notify the Clerk of requirements and actions to be taken.			
17.	ASSET REGISTER			
	To receive the asset register and resolve the way forward			
18.	CASUAL VACANCY – CO-OPTION OF COUNCILLOR			
	To receive an update on the Casual Vacancy process and resolve the way forward.			
19.	INSURANCE			
	To receive quotes for renewing the insurance and to resolve the way forward			
20.	PLANNING MATTERS			
	<u>This item will be taken at 8.00pm</u>			
	20.1 To consider Town Council response to planning applications received (see list attached)			
	20.2 To note decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved.			

12th May 2026
Mrs. J. Bentley - Town Clerk
Easingwold Library, Market Place, Easingwold, York, YO61 3AN
Tel: 01347 822422
e-mail: clerk@easingwold.gov.uk

NOTES FOR MEMBERS; Declarations of Interests

Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item**, but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.

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