

EASINGWOLD TOWN COUNCIL

Minutes of the Annual Meeting of the Council held in the Council Chamber, the Galtres Centre 19th May 2026 7.00pm

Present: Councillors: C. Barnes (Acting Chairman), D. Bream, F. Johnston-Banks, K. Butcher, C. Bilson, N. Madden, Assistant Clerk J. Fairbrother

Clerk: Mrs J. Bentley

26/018	ELECTION OF CHAIRMAN Councillor Bream nominated Councillor Nottage, seconded by Councillor Butcher to be Chairman (also Town Mayor) and Councillor Nottage was duly elected Chairman by a unanimous vote. The Chairman's Declaration of Acceptance of Office will be signed upon Councillor Nottage's return. It was noted that the Chairman's Allowance for 2026/27 is £100.00
26/019	ELECTION OF VICE-CHAIRMAN Councillor Bilson nominated Councillor Barnes, seconded by Councillor Butcher and Councillor Barnes was duly elected Vice-Chairman by a unanimous vote.
26/020	GENERAL POWER OF COMPETENCE It was RESOLVED that Easingwold Town Council meets the criteria for eligibility relating to the electoral mandate and relevant training of the clerk: Electoral Mandate: At the time the resolution was passed, at least two thirds of the council held office as a result of being declared elected (i.e. not co-opted). For Easingwold Town Council 8 councillors were elected. Qualified Clerk At the time that the resolution was passed, the Parish Clerk held a recognised professional qualification: The Clerk holds The Certificate in Local Council Administration (CiLCA)
26/021	APOLOGIES Apologies were received from Councillors P. Nottage, R. Varney and E. Whiteside and approval of reasons given.
26/022	It was RESOLVED to adjourn the meeting for up to 15 minutes to take questions or comments and representations through the Chairman in respect of the business on the agenda. 4 people were present and a question was asked about the Alne Road planning application – it was reported that a resident spent 5 hours trying to access the portal and it was AGREED that the Clerk should report the problems to North Yorkshire Council on behalf of the residents. There are concerns that the residents' houses will be flooded if the development goes ahead. These concerns are being addressed in the Council response to planning application.
26/023	MINUTES The minutes of the meeting of the Council of 20 ^h April 2026 were received and approved.
26/024	CLERK'S PROGRESS REPORT <ul style="list-style-type: none"> • The casual vacancy has been advertised • An email was sent to Councillor Knapton to confirm that no action was required for the Inspire Fund • An email was sent to Ryedale Skate School allowing them use of the skate park to give lessons provided that Easingwold Town Council is kept informed and that other users can always access the skate park. Next time the lessons take place a councillor should be present. • The internal audit has taken place on 6th May 2026, and the report has been circulated
26/025	NORTH YORKSHIRE POLICE An electronic update was received from North Yorkshire Police. It was AGREED that the Clerk should request that the police visit Millfields Wood as part of the patrol. It was AGREED that the Clerk should request that there is a written paragraph in the report to understand what plans the police have for Easingwold and what actions have been taken rather than pure data.
26/026	ACTION PLAN The action plan was received and updated.
26/027	NORTH YORKSHIRE COUNCIL An update on North Yorkshire Council was received at the Annual Parish Assembly from County Councillor Knapton.

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26/028	<p>COMMITTEE REPORTS & MATTERS</p> <p>28.1 The committee structures and terms of reference were reviewed, and it was RESOLVED that the Operations Committee should remain the same, that Councillor Bream and Stuart Hunter be included on the Recreation & Open Spaces Committee and that Councillor Bream be included on the Social & Events Committee, with Jean Fairbrother co-opted onto the Social & Events Committee. It was AGREED that the terms of reference should be reviewed at the individual committee meetings.</p> <p>28.2 The working group structures were reviewed, and it was RESOLVED that they be considered in the relevant individual committees. Councillor Bream should be added to the Millfields and Chase Garth Working Groups and Councillor Barnes should be added to the Chase Garth Working Group.</p> <p>28.3 Representation on outside bodies was reviewed, and it was AGREED that the Clerk should contact Councillor Shepherd to determine if she wished to remain as a representative for the Galtres Centre and the Alms Houses Charity. Councillor Bilson was appointed as a representative for the Galtres Centre. Councillors Johnston-Banks and Madden will continue as representatives for United Charities and Councillor Johnston-Banks will advertise the trustee vacancy. Councillor Bream was appointed as the representative for Easingwold Running Club. Councillors Nottage and Johnston-Banks were confirmed as the representatives for Easingwold Business Forum, and Councillors Bilson and Barnes are the representatives for MAPS.</p> <p>28.4 The minutes of the Operations committee meeting from the 20th of April 2026 were received and approved and the minutes of the Recreation & Open Spaces Committee meeting from the 18th of May 2026 were received.</p> <p>28.5 No updates were received from the Working Groups.</p>																												
26/029	<p>CORRESPONDENCE</p> <p>a) Correspondence for decision</p> <table border="1" style="width: 100%;"> <thead> <tr> <th colspan="4">Correspondence for Decision: May 2026</th> </tr> <tr> <th>No.</th> <th>Date Received</th> <th>Request From</th> <th>Request</th> </tr> </thead> <tbody> <tr> <td>N1</td> <td>12.05.26</td> <td>Member of the public</td> <td>Double yellow lines; it was agreed to send Paul Crosby the email and to request a site visit to discuss the road markings on Long Street including the triangle with Crabmill Lane. With a view to optimising the re-marking after its resurfacing.</td> </tr> <tr> <td>N2</td> <td>24.4.26</td> <td>COZIE</td> <td>Request for funding; request approved for £250. It was agreed that Councillor Madden or a member of COZIE will make a proposal for the Social & Events Committee in June of how ETC might help make COZIE viable</td> </tr> <tr> <td>N3</td> <td>28.4.26</td> <td>Member of the public</td> <td>Sponsored car wash; it was agreed that there were no suitable facilities in the market place to carry out a car wash but to suggest that they ask BATA, the Scouts, the football club or the Golf Club as they may have suitable facilities.</td> </tr> <tr> <td>N4</td> <td>08.05.26</td> <td>1st Easingwold Scouts</td> <td>Fireworks Spectacular; request approved.</td> </tr> <tr> <td>N5</td> <td>12.05.26</td> <td>Huby & Sutton Show</td> <td>Request to have a Gazebo outside Co-op; request approved</td> </tr> </tbody> </table> <p>To note – was circulated prior to the meeting</p>	Correspondence for Decision: May 2026				No.	Date Received	Request From	Request	N1	12.05.26	Member of the public	Double yellow lines; it was agreed to send Paul Crosby the email and to request a site visit to discuss the road markings on Long Street including the triangle with Crabmill Lane. With a view to optimising the re-marking after its resurfacing.	N2	24.4.26	COZIE	Request for funding; request approved for £250. It was agreed that Councillor Madden or a member of COZIE will make a proposal for the Social & Events Committee in June of how ETC might help make COZIE viable	N3	28.4.26	Member of the public	Sponsored car wash; it was agreed that there were no suitable facilities in the market place to carry out a car wash but to suggest that they ask BATA, the Scouts, the football club or the Golf Club as they may have suitable facilities.	N4	08.05.26	1st Easingwold Scouts	Fireworks Spectacular; request approved .	N5	12.05.26	Huby & Sutton Show	Request to have a Gazebo outside Co-op; request approved
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26/030	<p>ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN 2025/26</p> <p>30.1 The Annual Governance Statement as prepared by the Clerk and validated by the Internal Controls procedure by Councillor E. Whiteside and the Internal Auditors was received, considered and it was RESOLVED to approve it. It was AGREED that the Internal Controls and Internal Audit reports be delegated for action to the Operations Committee</p> <p>30.2 The Accounting Statements were considered by the members meeting as a whole.</p> <p>30.3 It was RESOLVED to approve the Accounting Statements.</p>																												

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	<p>30.4 The Accounting Statements were signed and dated by the Acting Chairman presiding at the meeting at which that approval was given. It was AGREED that the Annual Governance and Accountability Return should be submitted to the External Auditor, PKF Littlejohn LLP to comply with the statutory deadline of 1st July 2026 30.5 There were no other matters to consider.</p>																																																																																																																												
26/031	<p>EMERGENCY EXPENDITURE There was no emergency expenditure actioned by the Clerk since the last meeting.</p>																																																																																																																												
26/032	<p>FINANCE MATTERS 32.1 The income from previous month and the Income & Expenditure Report for 30th April 2026 were noted 32.2 The accounts for payment were approved (list was circulated prior to the meeting).</p> <p style="text-align: center;">EASINGWOLD TOWN COUNCIL - LIST OF PAYMENTS MAY 2026</p> <table border="1"> <thead> <tr> <th style="text-align: left;">Payee Name</th> <th style="text-align: left;">Reference</th> <th style="text-align: right;">Amount Paid</th> <th style="text-align: left;">Transaction Detail</th> </tr> </thead> <tbody> <tr><td>J Hudson</td><td>BP260501</td><td style="text-align: right;">1400.00</td><td>Stalls contract</td></tr> <tr><td>HM Revenue & Customs</td><td>BP260502</td><td style="text-align: right;">927.15</td><td>Tax & NI</td></tr> <tr><td>NY Pension Fund X3300</td><td>BP260503</td><td style="text-align: right;">897.49</td><td>Superannuation</td></tr> <tr><td>Salary 2</td><td>BP260504</td><td style="text-align: right;">661.91</td><td>salary 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	32.3 There were no other matters to consider.		
26/033	TOWN REPAIRS AND MAINTENANCE Requirements and actions to be taken include the fencing opposite the Co-op and the screw on the gents' toilet door.		
26/034	ASSET REGISTER The asset register was received, and it was RESOLVED to approve it.		
26/035	CASUAL VACANCY – CO-OPTION OF COUNCILLOR The Clerk provided an update on the Casual Vacancy process, and the candidates will be interviewed at the June council meeting.		
26/036	INSURANCE Quotes were received for renewing the insurance and it was RESOLVED to delegate the final decision to the Clerk and Councillor Varney and to consider Cyber insurance.		
26/037	PLANNING MATTERS <u>This item was taken at 8.00pm</u> 37.1 The Town Council's response to planning applications received was considered and approved:		
	Ref No	Application details	Address
a	ZB26/00608/TPO	Application for works to a tree subject to a Tree Preservation Order 25/00024/TPO T1 (Willow Tree) Remove broke branch. Wish to see APPROVED	Rose Croft Back Lane Easingwold
b	ZB25/01717/FUL	Application for the construction of a detached dwelling WITHDRAWN	Millfield Lane Easingwold
c	ZB26/00576/TPO	Works to fell 2 trees subject to a Tree Preservation order 2007/12 NO OBJECTIONS	11 Low Medstone Drive Easingwold
d	Zb26/00617/FUL	Application for the installation of extract flue to rear elevation Wish to see APPROVED	Sloop 2018 Limited T/A The Old Bill Old Police House Market Place
e	ZB26/00671/FUL	Application for a single storey rear extension. Internal/External alterations with an addition of a car port structure to the rear of the property to include storage NO OBJECTIONS	60 Uppleby Easingwold
f	ZB26/00663/FUL	Application for a single storey side extension and render to front elevation NO OBJECTIONS	Roseberry Cottage 25 Long Street Easingwold
g	ZB26/00564/FUL	Construction of 32 Dwellings and Associated Works This item was moved to the beginning of the meeting. Wish to OBJECT because: <ul style="list-style-type: none"> • There are significant historical issues with surface water drainage and sewage capacity in that area that have not been addressed and neither Yorkshire Water nor the Kyle & Ouse Drainage Board have provided comments. • Existing dwellings have experienced sewage backing up, and raw sewage is regularly discharged into the local river system. 	Land Adjacent 1 Alne Road, Easingwold

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		<ul style="list-style-type: none"> • This site is not included in the existing Local Plan. • We note that the Highways Authority have stated that there is insufficient information for them to make a decision. • We would like this application to be called in to the Planning Committee. 	
h	ZB26/00594/CAT	Works to T1 - Reduction of the hawthorn. T2 - Removal of the maple tree near wall on northern side of garden T3 - Reduction of the holly tree T4 - Reduction of the maple on the southern boundary NO OBJECTIONS	36 Long Street Easingwold
37.2 Decisions on planning applications considered by Hambleton District Council and total of applications for new dwellings approved were noted.			

The meeting finished at 20.57