RECREATION & OPEN SPACES COMMITTEE MEETING – 7.30PM OR ON THE RISING OF THE PLANNING COMMITTEE
16th NOVEMBER 2026, THE COUNCIL CHAMBER, THE GALTRES CENTRE

AGENDA

1.	To note any apologies and reasons given
2.	To resolve to adjourn the meeting for up to 15 minutes to take questions or comments through the Chairman from members of the public.
4.	**Clerk's Progress Report** • The backpack leaf blower has been purchased • The Play Parks have been transferred to the Operations Committee and the terms of reference duly revised • The Miscellaneous Works Contractor has been asked to cut back the brambles in the Memorial Park • The Clerk has thanked the member of the public for watering the trees and confirmed that the council does not water trees • The Assistant Clerk has obtained an RPA grant offer to develop a management plan for Mallison Hill Woods • The Clerk has reported that Kelbalk Lane was overgrown to NYC
5.	**Action Plan** To receive the action plan and agree any actions required
7.	**Millfields** To receive an update from the Working Group and agree any actions required
8.	**Memorial Park** To receive an update from the Memorial Park Working Group and agree any actions required
9.	**Chase Garth** To receive an update from the Chase Garth Working Group and agree any actions required
10.	**Management of Other Open Spaces** 10.1 To receive an update and agree any actions required 10.2 To receive 3 quotes for the production of a woodland management plan for Mallison Hill Woods and agree a preferred supplier
11.	**Trees** 11.1 To receive the trees action plan 11.2 To receive quotes for works to trees and resolve the way forward 11.3 To receive an email from a member of the public regarding overhanging branches and agree the way forward
12.	**Risk Assessment** To review progress on the Risk Assessment and agree any actions required
13.	**Finance** To note the financial position as of 3rd November 2026
14.	**Date of the Next Meeting** 15th February 2027 at 7.30pm or on the rising of the Planning Committee

6th November 2026
Mr. Gavin Clayton
Assistant Town Clerk
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NOTES FOR MEMBERS; Declarations of Interests
Members are reminded that they will need to consider whether they have a personal or prejudicial interest to declare on any items on this agenda. **Declarations of interest should be made at the start of the relevant agenda item,** but members may also declare an interest as soon as it becomes apparent during discussion. Members need to specify whether it is a personal or prejudicial interest and the nature of the interest when making a declaration. If you have any doubts, please contact the Clerk or NYC Monitoring Officer, in sufficient time to allow any issues which arise to be researched adequately.